

# ***SHEPHERDSWELL WITH COLDRED PARISH COUNCIL***

*Sunny Lawns, Densole Lane, Densole, Folkestone, Kent. CT18 7BL*

*Tel 01303892621*

*E-mail [parishclerk@shepherdswellcoldred.gov.uk](mailto:parishclerk@shepherdswellcoldred.gov.uk)*

Minutes of the Finance Meeting held on the 7<sup>th</sup> November 2018 at 1900hrs in Shepherdswell Village Hall.

## **PRESENT**

Councillors: A Barter (Chairman), B Crush, M Elgar, M Harris, K Regan, C White and C Tearle (Parish Clerk).

## **F09/2018 Apologies**

Cllr G Peagram

## **F10/2018 Declarations of Interest**

C Tearle (Parish Clerk) – DPI on item F12/2018 (a).

## **F11/2018 Minutes of the Finance Committee of the 5<sup>th</sup> July 2018**

It was resolved to approve them.

## **F12/2018 Clerk`s Report**

Small Works Contractor - As requested the Council Chairman and the Parish Clerk have reviewed how the contract is working and the current program of works/repairs. They have found it to be as per the original specifications.

## **F12/2018 Finance**

At this point the Parish Clerk left the meeting.

- a) Review of the Parish Clerk`s Salary  
After a review it is recommended that the salary is increased from SCP 17 to SCP 20 from April 2019.  
At this point the Parish Clerk re-joined the meeting
- b) The current cash flow and budget was reviewed along with the projected outcome at the end of this financial year. It was found to be satisfactory.
- c) Following a review of the budget proposals, it is recommended to Precept for £39,900.00 for the forthcoming financial year.
- d) The committee looked into the cost of creating a carpark in Reed Meadow. It was found that this could be met from the £10K reserves set aside for improving the site.
- e) It has been decided to recommend that the Council issues the Parish Clerk with a Debit Card with a limit of £500.00 to use for the purchases he has to currently make using his own card.

## **F13/2018 Date of the Next Meeting**

This will be Wednesday 3<sup>rd</sup> April 2019 at 1900hrs in Shepherdswell Village Hall.



