

# Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** the column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the account receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be figures.

Name of smaller authority: **Shepherdswell with Coldred Parish Council**

County area (local councils and parish meetings only): **Kent**

## Financial year ending 31 March 2019

Prepared by (Name and Role): **C D Tearle (Parish Clerk & RFO)**

Date: **03/05/2019**

|   |                  | £        | £                 |
|---|------------------|----------|-------------------|
| <b>Balance per bank statements as at 31/3/19:</b>                                     |                  |          |                   |
| account 1   | Business Reserve | 52,286.5 |                   |
| account 2   | Current          | 1,935.3  |                   |
| account 3   |                  |          |                   |
| account 4   |                  |          |                   |
| [add more accounts if necessary] account 5  |                  |          |                   |
| account 6   |                  |          |                   |
| account 7   |                  |          |                   |
| account 8   |                  |          |                   |
|   |                  |          | #####<br>54221.80 |
| Petty cash float (if applicable)  |                  |          |                   |
|   |                  |          | -                 |
| <b>Less: any un-presented cheques as at 31/3/19 (enter these as negative numbers)</b> |                  |          |                   |
| item 1  | 1198             | (215.00) |                   |
| item 2  |                  |          |                   |
| item 3  |                  |          |                   |
| item 4  |                  |          |                   |
| [add more lines if necessary] item 5  |                  |          |                   |
| item 6  |                  |          |                   |
| item 7  |                  |          |                   |
| item 8  |                  |          |                   |
|   |                  |          | (215.00)          |
| Add: any un-banked cash as at 31/3/19   |                  |          |                   |
|   |                  |          | -                 |

**Net balances as at 31/3/19 (Box 8)** 54006.80  
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