

SHEPHERDSWELL WITH COLDRED PARISH COUNCIL

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Minutes of the Council Meeting held on the 16th May 2018 in Shepherdswell Village Hall starting at 1930hrs.

PRESENT

Councillors: A Barter (Chairman), B Crush, M Cobb, J Collier, M Elgar, M Harris, K Regan, I Robertson, C White, A Williams and C Tearle (Parish Clerk).

IN ATTENDANCE

One member of the public.

Reports

None

62/2018 Election of Council Chairman for the forthcoming Municipal Year

Cllr M Harris was proposed by Cllr M Elgar and seconded by Cllr B Crush.

There being no other nominations Cllr M Harris was duly elected and signed the Declaration of Acceptance of Office.

Cllr A Barter then vacated the Chair.

63/2018 Election of Vice Chairman for the forthcoming Municipal Year

Cllr A Barter was proposed by Cllr A Williams and seconded by Cllr M Elgar.

There being no other nominations Cllr A Barter was duly elected and signed the Declaration of Acceptance of Office.

64/2018 Apologies

Cllrs R Edmond, G Peagram, G Lymer (KCC), Cllr M Ovenden (DDC) and J West (Community Warden).

65/2018 Minutes

The Minutes of the meeting held on the 18th April 2018 were approved and signed subject to a change to 51/2018 (g) to now read, "Shepherdswell village green".

66/2018 Declarations of Interest

Cllr M Cobb – DPI Minute Nos. 68/2018 & 69/2018.

Cllr C White – DPI Minute Nos. 68/2018 & 68/2018.

67/2018 Finance

- a) The following balances and payments were approved.

Balances as at 3 rd May 2018	£
Current A/C	8679.40
Business A/C	76,213.50
NS&I A/C (<i>Shepherdswell Village Hall A/C</i>)	2,314.01

Income

N Scrivener (Stone Mason)	90.00
Shepherdswell Pre-school (Insurance)	202.44
Shepherdswell Pre-school (Rent July `15 to Dec`16)	253.50

Expenditure

C Tearle (Salary Apr)	555.47
C Tearle (Expenses Apr)	80.31
Harmer and Sons (Apr)	475.01
All Clear Services (Apr)	578.00
Shepherdswell Village Hall Committee (Apr)	50.00

- b) The Internal Auditors Report for the 2016/17 accounts was accepted.
- c) It was resolved that the Accounting Statement for the year ended 31st March 2018 be approved and signed by the Chairman as required by the Accounts and Audit (England) regulations 2011.
- d) It was resolved that the Annual Governance Statement for the year ended 31st March 2018 be approved and signed by the Chairman as required by the Accounts and Audit (England) Regulations 2011.
- e) It was resolved to approve the Statement of Internal Control which was signed by the Chairman.
- f) It was resolved to approve the Asset Register.
- g) It was resolved to approved the Bank Reconciliation for the financial year 2017/2018.
- h) It was resolved that in future all invoices due for payment at the Council meeting would be sent as an attachment with the agenda.

68/2018 Insurance Policy Renewal

It was resolved to enter into 3 year contracts with Allied Westminster for the village hall building (£918.00pa) and the Inspire Policy with Axa through Came and Company for all other matters (£1066.00pa).

69/2018 Appointment of an Internal Auditor for the forthcoming Municipal Year.

As Mr Gray is no longer available to continue doing this work it was decided to defer this to a later date in order to allow time for Members to see if there was anyone locally who could do it. A letter of thanks was to be sent to Mr Gray.

70/2018 Planning

Please refer to the Planning Committee Meeting of the 16th May 2018.

71/2018 Appointment of Members to Committees and Outside Bodie

Planning Committee

Councillors: A Barter, M Cobb, M Harris, R Edmond, M Elgar, I Robertson, A Williams

Finance Committee

Councillors: B Crush, M Elgar, G Peagram, K Regan, C White

Personnel Committee

It was resolved to create and appoint a Personnel Committee.

Councillors: M Cobb, J Collier, A Williams

Representatives

a) KALC (Dover Area)	B Crush
b) Highways	B Crush & G Peagram
c) Village Hall	M Elgar
d) Web Site	I Robertson
e) Health & Safety Coordinator	I Robertson
f) Recreation Ground	B Crush & C White
g) Footpaths, Trees & Meadow View	M Harris & J Collier
h) Recreation Ground Forum	B Crush & C White
i) Police	I Robertson & K Regan
j) Cemetery	R Edmond
k) Dover West Neighbourhood Forum	G Peagram
l) Parish/Neighbourhood Plan	G Peagram

Planning Applications

Coxhill, Westcourt Lane, Westcourt Downs, The Terrace, The Grange	I Robertson & B Crush
Coldred Rd, Shepherdswell Green, Church Hill, Moorland Rd.	M Elgar & M Harris
Mill Lane, Millfields, Moon Hill, Sibert`s Close St Andrews Gdns.	K Regan & G Peagram
Approach Rd, Hill Ave, Hazling Dane, Meadow View Rd, Bernards Gdns	M Cobb & J Collier
The Glen, Penfold Gdns, Station Rd, Eythorne Rd, Long Lane	R Edmond & C White
Coldred, Upton Wood, Waldershare Park, Waldershare House	A Barter & A Williams
Lydden Race Circuit and other consultations not included above	M Elgar & B Crush

72/2018 Coldred Village Green

- Memorial Bench – It was resolved to allow Mrs D Wilkinson to put one on the Green in memory of Mrs Julie Hall. It was also agreed to remove one of the old concrete benches and the Coldred Forum undertook to do this. The actual placement was be in co-ordinated with Cllr M Harris.
- The application to use the Green on the 29th June 2018 by St Pancreas Local Church Council was granted.
- The application by the Coldred Forum to use the Green on the 14 & 18th July, 12th August, 2nd September and the 24th December 2018 was granted.

73/2018 Shepherdswell Recreation Ground

- It was resolved to allow the cricket club to lay some hard-standing for the cricket nets that were purchased last year in a way so as to not cause a trip hazard or interfere with machinery.

- b) Shepherdsweil Spartans FC was given permission to hold a presentation event on the lower ground on Saturday 9th June 2018.

74/2018 Interactive Speed Signs

Cllr M Harris gave a report of a meeting he had with Mr T Donlan of KCC Highways about the feasibility of having these signs in the two villages. Only two sites were thought possible within the legal criteria:

- a) At Coldred Village Green facing the A2.
- b) Close to the exit of Shepherdsweil going towards Eythorne.

Cllr M Harris was awaiting detailed proposals from Mr Donlan which would include costs, thus any decision was deferred until this information is available.

75/2018 Parish Council Meeting 18th July 2018

As the Coldred Forum had agreed to supply some lighting, the meeting would start at 1930hrs.

76/2018 Shepherdsweil Village Hall

- a) Lease – Members were appraised of the current position.
- b) Car park entrance lights – Members were advised that there appears to be a problem. This was being looked into.

77/2018 Date of the Next Meeting

This will be on Wednesday 20th June 2018 in Shepherdsweil Village Hall at 1930hrs.