

SHEPHERDSWELL WITH COLDRED PARISH COUNCIL

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Minutes of the Council Meeting held on the 17th January 2018 in Shepherdswell Village Hall at 1930hrs.

PRESENT

Councillors: A Barter (Chairman), M Cobb, J Collier, B Crush, R Edmond, M Elgar, M Harris, G Peagram, K Regan, I Robertson, C White, A Williams and C Tearle (Parish Clerk).

IN ATTENDANCE

Two members of the public.

Reports

A written report was received from A Hunter of Neighbourhood Watch. (See Appendix A).

01/2018 Apologies

Cllr. G Lymer (KCC), Cllr. M Ovenden (DDC), J West (Community Warden) and A Hunter (Neighbourhood Watch).

02/2018 Minutes of the Council Meeting held on the 15th November 2017.

These were approved subject to changes to:

132/2017 – Change of name from I Robinson to I Robertson.

133/2017 – The date to change from 15th November 2017 to 18th October 2017.

03/2018 Declarations of Interest

Cllr M Cobb – OSI Minute No. 09/2018

Cllr C White – OSI Minute No. 09/2018

04/2018 Public Participation Limited to Items on the Agenda

None

05/2018 Clerk`s Report – Progress on items, for information or reminders only.

- a) Shepherdswell Spartans FC. - We have received a signed agreement from them about the use of the Recreation Ground for youth football accompanied with the usual deposit.
- b) KCC Highways have been requested to fill the 7 salt bins in Shepherdswell and Coldred which has now been done.
- c) A2/Coxhill Rd junction and traffic lights. Highways England have said that work is currently scheduled to commence on the 23rd January.
- d) The Council computer purchased in 2006 has been replaced and is fully operational.

- e) In view of the three accidents that occurred recently during icy road conditions a request has been made to Kent Highways to include Church Rd, Coldred in their gritting program.
- f) Village Hall & Pre-school Leases – The Pre-School Lease has now been agreed and signed, whilst we are still waiting for the Village Hall Lease to be signed by the Village Hall Committee.
- g) The hedges at Meadow View and the Cemetery have now been cut.

06/2018 General Data Protection Regulation

The Council discussed the need to appoint a Data Protection Officer (DPO) shortly, as this legislation becomes effective on the 25th May 2018. This cannot be the Parish Clerk so therefore there will be a requirement to appoint somebody or an outside organisation to carry out this function. The offer made through the NALC of the services of the Local Council Public Advisory Service was favourably considered, and it was resolved to proceed at the cost of £300.00 + VAT. It was noted that the Clerk is attending a conference on this subject in February and he will report in due course.

07/2018 Finance

- a) The following balances and payments were approved:

Balances as at 2 nd January 2018	£
Current A/C	3,135.87
Business A/C	47,904.67
NS&I A/C	2,303.59
Payments:	
*Payments already made.	
*C Tearle (Salary Nov)	528.45
C Tearle (Salary Dec)	528.25
Inland Revenue	396.40
C Tearle (Expenses)	162.64
*Harmer & Sons (Nov)	465.00
Harmer & Sons (Dec)	465.00
K Beale (Nov)	350.50
K Beale (Dec)	376.45
Shepherdswell Village Hall (Nov)	50.00
*P Lyons (Computer Equipment)	74.98
*P Lyons “	867.69
*P Lyons “	125.00
*Shepherdswell Village Hall (Dec)	50.00
* Cllr M Cobb (Expenses)	34.40
*Ewart J Clough (Christmas Tree)	198.00
*Shepherdswell Village Green Association	59.99
KALC (Governance Procedures and Transparency Conference)	72.00
Landtec South East Ltd	348.00

- b) The recommendations of the Finance Committee as shown in their Minutes of Nov 2017 were approved subject to an increase of £300.00 in the Precept Demand to £38,300 to cover the cost of the Data Protection Officer.
- c) It was resolved to approve the annual Precept Demand of £38,300 and that the Chairman and the Clerk sign the form.
- d) This now puts the Parish Community Charge at £50.83 on Band D. An increase of £0.28.

08/2018 Planning

Please refer to the Planning Committee Minutes of the 17th January 2018.

09/2018 Reed Meadow (Overflow Parking)

The Council decided to review the situation later in the year. In the meantime it has requested the Village Hall Committee to monitor the situation and come back to the Council with a report.

10/2018 Hairdressing Salon

It was resolved to write to the Assignee to request that repairs to the window frames are carried out (lease clause 4).

11/2018 Access Agreement, 8 Church Hill, Shepherdswell

It was resolved to grant permission to use the gate between 8 Church Hill and Reed Meadow for pedestrian access. This permission to be specific to the current property occupiers and not transferable.

12/2018 Shepherdswell War Memorial

It was resolved to request that the Small Works Contractor clean this.

13/2018 Recreation Ground

- a) It was decided to look into the price, design and installation of self-closing gates for the children`s play area. Some details were forwarded to the Parish Clerk from Cllr K Regan.
- b) It was agreed that it would be a good idea to control the weeds in the grass at the recreation ground. In order to do this it was resolved to accept the quote of £110.00 + VAT from P J Akehurst & Son (labour and materials) to carry out this work in the spring.

14/2018 East Kent Railway

Subsequent to the last Council Meeting and following investigations by DDC, it has been established that no breach of the planning control has taken place. As such, there is no further action open to the planning department. East Kent Light Railway are in fact a statutory undertaker and therefore have permitted development rights under Part 8 Class A of the General Permitted Development Order 2015.

It was reported by several councillors that the repair works that had caused previous noise issues had ceased a few weeks ago. At the moment the investigation by DDC Environmental Officers is ongoing.

15/2018 Fun Dog Show

The Clerk reported that we had been asked by a Mr Wood to use the recreation ground for a Fun Dog Show. The Clerk has informed Mr Wood of its policy in

relation to public liability insurance and a surety but as yet has not received any reply. Until such time as these conditions are met, the Council will not consider the request.

16/2018 The Lord-Lieutenant of Kent`s Civic Service Tuesday 20th March 2018

It was resolved to be represented at this event by Cllr. & Mrs A Williams.

17/2018 Date of the Next Meeting

This will be the 21st February 2018 in Shepherdswell Village Hall at 1930hrs.

Appendix A

A Hunter (Neighbourhood Watch)

A vehicle was broken into on Church Hill in December. This happened overnight and the vehicle was locked. A quantity of power tools were stolen. Reported to Kent Police.

I am aware of a robbery on a schoolboy yesterday near to the recreation ground around 4.30pm. The suspect asked the victim how to get out of the rec, he's then pushed the victim off his bike before picking it up and cycling off. Suspect described as 40/45 years, 6ft tall wearing black clothing and leather gloves I've not had an update from the police on this one yet. Victim shaken but essentially unhurt.