

# ***SHEPHERDSWELL WITH COLDRED PARISH COUNCIL***

*Sunny Lawns, Densole Lane, Densole, Folkestone, Kent. CT18 7BL*

*Tel 01303892621*

*E-mail [parish.clerk@hotmail.co.uk](mailto:parish.clerk@hotmail.co.uk)*

Minutes of the Council Meeting held in Shepherdswell Village Hall on Wednesday 20<sup>th</sup> September 2017 at 1930hrs.

## **PRESENT**

Cllrs A Barter (Chairman), M Cobb, B Crush, C Pickaver, I Robertson, C White, A Williams and C Tearle (Parish Clerk).

## **IN ATTENDANCE**

Cllr M Ovenden (DDC), J West (Community Warden) and 8 members of the public.

## **Reports**

These were received from M Ovenden DDC and J West (Community Warden) see Appendix A.

## **103/2017 Apologies**

Cllrs R Edmond, M Elgar, G Peagram K Regan and G Lymer (KCC).

## **104/2017 Minutes of the Council meeting held on the 19th July 2017**

These were approved.

## **105/2017 Declarations of Interest**

Cllr. C White – OSI Minute No.111/2017 and 117/2017. DPI Minute No. 115/2017.  
Cllr M Cobb – OSI Minute No 111/2017 and 116/2017. DPI Minute No. 115/2017  
There followed a discussion on the need for such declarations and the procedure that should be followed after such a declaration. Members requested that the Parish Clerk send them the rules and legal regulations pertaining to them. Cllr I Robertson also read out the flow chart shown in Appendix B.

## **Public participation limited to items on the agenda**

Concern was raised about noise coming from the new temporary workshop (shelter) at the East Kent Railway site. The Environmental Health Officer has been notified.

## **106/2017 Clerk`s Report – Progress/information report**

- a) Vat claim 01/04/17 to 30/06/17 of £1,386.30 received.
- b) The fence between the Reed Meadow and the Village Hall has been renewed
- c) Several complaints have been received about parking on the double yellow lines at the entrance to the Village Hall. These have been passed onto the Parking Enforcement Team at DDC.
- d) The Annual Audit has been approved by the External Auditor pointing out that all relevant and legislative and regulatory requirements have been met.
- e) The highway sign at the intersection of Eythorne Rd and Long Lane has been repaired.

- f) Highways have been asked to clear the gullies leading to Coldred Pond.
- g) Correspondence and verbal update.

### **107/2017 Finance**

a) Balances as at September 2017	
Current A/C	4,435.50
Business A/C	54,899.99
NS&I A/C	2,303.59

- b) It was resolved to approve the following payments:

C Tearle (Salary July)	528.45
USS Road Marking	180.00
Harmer & Sons (July)	465.00
H M Revenue & Customs (V/Hall Valuation)	1,440.00
Net World Sports	2,879.95
K Beale	590.50
Landtech South East Ltd	624.00
Cllr B Crush (Expenses)	35.69
Harmer & Sons (Aug)	465.00
C Tearle Salary (Aug)	528.25
C Tearle Expenses (July/Aug)	283.56
PKF Littlejohn LLP	360.00

### **108/2017 Planning**

To receive a report from the Planning Committee Chairman. (Please see Planning Committee Minutes)

### **109/2017 Shepherdswell and Coldred News**

The Parish Council has been asked to consider a request for funding for the financial year 2018/19. It was resolved to defer this item to the Finance Committee in November.

### **110/2017 Recreation Ground – Memorial Plaque**

There was no problem with the project continuing to go ahead and so it was agreed to leave it to the Parish Clerk to liaise with the family concerned and get the appropriate documentation signed.

### **111/2017 Post Office Update**

- a) It has now successfully re-opened in the village hall on Mondays and Fridays every week.
- b) Progress on information associated with the possible relocation of the post box from the old post office site has been slow. Telephone contact was made recently and we are expecting an update shortly. Discussions took place about the possibility of siting it at the village hall.

### **112/2017 Reed Meadow Allotment Association**

The official opening was to be held on Tuesday 26<sup>th</sup> September in the village hall at 1600hrs. Four member of the Council have agreed to attend.

### **113/2017 Date of the Next Meeting**

This will be Wednesday 18<sup>th</sup> October 2017 in Shepherdswell Village Hall at 1930hrs.

### **114/2017 Exclusion of the Public**

To exclude the public and the press from the meeting for the following item of business by virtue of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.

It was resolved to approve the above resolution.

### **115/2017 Village Hall and Pre-school Leases**

Progress has been slow as far as the Village Hall lease is concerned and no further progress will be made until the end of October when the Village Hall Committee meets with their solicitor. We understand that the Pre-school have agreed the new lease subject to their solicitor having a final read through.

One councillor expressed the wish to revisit the insurance issue at the next meeting.

### **116/2017 Shepherdswell with Coldred Community Land Trust**

Following a request from Action with Communities on behalf of the Shepherdswell with Coldred Community Land Trust with Parish Council have agreed to receive a presentation from the Rural Housing Enabler at the next Council Meeting in October.

### **117/2017 Recreation Ground (Goalposts)**

It was resolved to re-site the goalposts as well as renovate and reseed the damaged areas. Two quotations were received for the work and it was resolved to give the contract to Landtec South East Ltd.

## **Appendix A**

Cllr M Ovenden (DDC)

DDC seeks to reduce the number of Councillors it currently has. It has asked the Boundary Commission for England to investigate the number of councillors needed and also thereby the need for new District Council Ward Boundaries. It hopes to do this in time for the District Council elections in 2019.

Cllr P Watkins of DDC is to resign from both his position as Council Leader and Councillor from the end of September 2017.

J West (Community Warden)

She has reported that she has had to deal with inconsiderate parking on double yellow lines along Coxhill Rd. As a result of which she has leafleted every door in Coxhill Rd with a polite notice and referred the problem to DDC parking services.

Further problems have been caused by motor bike noise, bonfire smoke and barking dogs. There has been persistent dog fouling in Eythorne Rd. which has been referred to DDC Environmental Services for enforcement.

Concerns have been raised over the new bus timetables which has been passed to Cllr G Lymer (KCC).

Other matters needed to be dealt with which included issues to do with victim support, phone call and email scams, and individual welfare.

## **Appendix B**

See attached