

# ***SHEPHERDSWELL WITH COLDRED PARISH COUNCIL***

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Minutes of the Council Meeting held at Shepherdswell Village Hall on Wednesday 21<sup>st</sup> June 2017 commencing at 1935hrs.

**PRESENT:** Cllrs A Barter (Chairman), M Cobb, B Crush, R Edmond, M Elgar, M Harris, G Peagram, C Pickaver, K Regan, C White, A Williams and C Tearle (Parish Clerk).

**IN ATTENDANCE:** Cllr M Ovenden (DDC)

Reports

These were received from Cllr M Ovenden (DDC), J West (Community Warden), and A Hunter (N Watch) see Appendix B.

## **75/2017 Apologies**

Cllr I Robertson

## **76/2017 Minutes of the Parish Council Meeting of the 21<sup>st</sup> June 2017**

It was resolved to approve them.

## **77/2017 Declarations of Interest**

Cllr M Cobb – Minute No: 80/2017(b), 83/2017 (a) and (b) and 88/2017

Cllr R Edmond – Minute No: 81/2017, 82/2017 and 88/2017

Cllr C White – Minute No: 80/2017(b), 82/2017, 83/2017(a) and (b) and 88/2017

## **78/2017 Clerk`s Report –Progress/Information Report**

- a) We now have received two permanent dog fouling signs from DDC
- b) We have an updated supply of `The Good Councillors Guide 2017` from the KALC.
- c) Arrangements have been put in place for the delivery and spread of the Cushionfall.
- d) In order to facilitate having a Post Office Outreach Centre at Shepherdswell Village Hall it is necessary to have an additional telephone line. It has been discovered that the existing telephone line is below the minimum height required so an addition pole is needed to deal with this. This will be erected shortly on the grass verge by the Pre-school at the expense of Openreach.
- e) Starting Sunday 25<sup>th</sup> June (0830 – 0930hrs) on the Recreation Ground a circuit style Bootcamp will be run by Cressida Fitzsimmons. We have received a copy of their Public Liability Insurance.
- f) The grass in Reed Meadow has been topped.
- g) The disabled parking bays in the Village Hall car park have been re-marked.

### **79/2017 Planning**

The Planning Committee Chairman reported on their deliberations of the 21<sup>st</sup> June 2017. (See Planning Committee Minutes of the 21<sup>st</sup> June 2017).

### **80/2017 Finance**

- a) Balances and accounts for payment. Please refer to Appendix A  
It was resolved to pay the invoices in Appendix A
- b) It was resolved to via the sum of £500.00 from the Shepherdsweil Forum to the Shepherdsweil Village Green Association budget

### **81/2017 Village Hall Car Park**

Cllr R Edmonds gave a report on the issue of loose stones in certain areas of the car park. It was resolved to request that K Beale does a monthly check on the area of the disabled bays and if necessary remove any debris that may be there.

### **82/2017 Post Office Outreach Update**

This service this scheduled to start on Monday 4<sup>th</sup> August and will be open every Monday and Friday for two hours in the village hall. The hall committee has arranged for teas and coffees to be available during that period.

### **83/2017 Shepherdsweil Village Green Association**

- a) It was resolved to give permission for the Association to hold a `Lighting up Ceremony` on Shepherdsweil Village Green on Saturday 2<sup>nd</sup> December 2017.
- b) The request for financial assistance in obtaining public liability insurance was declined.

### **84/2017 Reed Meadow**

- a) The Council confirmed the current arrangements for the multiple locks and keys and asked the Parish Clerk to obtain two more which were to be held by Council Chairman.
- b) It was agreed to seek a meeting with Mr Burlingham over his request for access over the meadow for a caravan and permission to create a 10ft wide access onto the meadow from his property at True Grit. It was resolved that the Chairman, Vice Chairman and Clerk represent the Council.

### **85/2017 Stagecoach (Dover Area Proposed New Timetables)**

In view of the lack of information supplied and the very short consultation period it was resolved to object on the grounds of an insufficient consultation period and write the Joint Dover Transportation Board with our views

### **86/2017 Reed Meadow Allotment Association (RMAA)**

The RMAA have written to the Council seeking approval for the following changes to their constitution. These are:

1. To reduce the number of trustees of the lease from all the members of the Management Committee to a maximum of 4 as required by your solicitor during the negotiations.

2. To provide details of the lease under which the Association manages the allotment site.
3. To remove the requirement of residence in the parish for membership of the Association now that the head lease no longer requires allotments to be let solely to residents (although we are still required to give them preference (3f)).
4. To change the financial year from October / September to March / February so that it aligns better with rent collection, payment and AGM dates.
5. To change the number of day`s notice required for the AGM from 7 to 28days.

It was resolved to approve these proposals.

### **87/2017 Exclusion of the Public**

It was resolved to exclude the public and press from the meeting for the following item of business by virtue of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.

### **88/2017 Village Hall and Pre-school Leases**

The Parish Clerk reported on a series of meetings with our solicitor and a representative of the village hall management committee. As a result of which we are now able to move forward and issue the final documents for ratification and signing. This was approved with the Chairman and Parish Clerk being authorised to sign on behalf of the Council.

The practicalities of changing the insurance arrangements from the tenants to the landlords` responsibility was left to the Parish Clerk to resolve along with obtaining insurance quotations for the Hall.

### **89/2017 Date of the next Council Meeting**

This will be on Coldred Village Green at 1930hrs on Wednesday 19<sup>th</sup> July 2017.

### **Appendix A**

	£
a) Balances as at 2nd June 2017	2,708.93
Current A/C	66,398.44
Business A/C	2,303.59
NS&I A/C	
b) To approve the following payments:	£
C Tearle (Salary)	528.45
Post Office (HMRC)	132.00
HMRC under declaration	467.97
Parish Clerk`s Expenses	85.29
All Clear Services (K.Beale)	311.78
Harmer & Sons Grounds Maintenance Ltd	465.00
Dover District Council	27.07
Giffords (Cushionfall)	1068.00
Wessex Reinvestment Society Ltd (CLT)	500.00
KALC	35.88

## **Appendix B**

Cllr M Ovenden (DDC)

She reported on the recent request of DDC to local Councils and landowners to submit parcels of land to be considered for planning the autumn.

DDC has complained to Stagecoach over the lack of consultation time and information with the proposed bus timetable changes. The DDC Joint Transportation Board has asked for a time extension.

At the last Lydden Circuit event Cllr Ovenden reported that there were traffic problems on the A2 caused by the amount of time taken by the traffic being able to access the site.

Highways England are now reviewing the A2/Shepherdsweil crossroads.

A Hunter (NHW Lead Co-ordinator)

There have been no incidents of note recently which is excellent but we must not be complacent. With the exceptionally hot weather upon us there is a seasonal spike in residential burglary. Windows and doors should be kept locked shut when not in, or in the case of newer windows, being left on the ventilation catch which balances security with fresh air flow.

I met a few weeks back with PCSO Astra MAY our new dedicated officer. She has taken over from Tom Tucker-Smyth. She covers here as well as Eythorne and Elvington but will do all she can to be viable and responsive to incidents and any issues in our villages. I can provide direct contact details if needed.

J West (Community Warden)

Some of the issues I have dealt with this month:

Nuisance noise dog barking, cockerels, motor bikes

Nuisance smoke pollution – bonfires

Boundary disputes

Damage to vehicle

Parking obstructions/speeding vehicles

HGV parking

Stray animals

Dog fouling

Overgrown footpath

Suspicious vehicles/ farm watch

Reminder for residents

Despite the heat warning that has been issued by KCC, residents are reminded that it is not wise to leave ground floor windows or doors open if they are going out or asleep. An easily accessible open window is an ideal opportunity for the opportunist thief.