

SHEPHERDSWELL WITH COLDRED PARISH COUNCIL

Minutes of a Parish Council Finance Committee meeting held in Shepherdswell Village Hall on Wednesday 9 November 2016 at 7:30pm

PRESENT: Councillors G Peagram (Chairman), B Crush, M Elgar, C Pickaver, K Regan
2 Parishioners

IN ATTENDANCE: S Durbidge (Clerk to the Council)

F07/2016 Election of Finance Committee Officers

- a) Chairman for Municipal Year – Councillor G Peagram
- b) Vice-Chairman for Municipal Year – Councillor B Crush

F08/2016 Apologies: Councillor C White

Declaration of other significant interests: None

F09/2016 Minutes of last Finance Committee Meeting

Minutes of 4 May 2016 were proposed, seconded and approved as a true record.

F10/2016 Public Participation:

One member of the public spoke regarding item F11/2016(a)

F11/2016 Finance

- a) A grant request from the Shepherdswell and Coldred History society was considered. **It was resolved that** the Council be recommended to grant the sum of £500.00 towards future analysis and interpretation of the Council archaeological finds discovered on the site of the proposed allotments at Reed Meadow.
- b) It was recommended that the Council consider seeking a fresh tender for grounds maintenance for 2017 season, including combined and separate quotations for Coldred and Shepherdswell (allowing Coldred Forum an opportunity to pay for alternative or additional grass cutting if desired). It was recommended that the hall only car park be added to the tender document (grass edging and herbicide as required) and that the shrubbery between the hall and Reed Meadow be added to the small works contractor tasks.
- c) The asset register and insurance was reviewed as required under the proper practices outlined by the NALC/ SLCC joint publication ‘Governance and Accountability for Local Councils; A Practitioners’ Guide March 2016 (England)’. It was recommended that the Council’s insurance cover is considered adequate and sufficient (see appendix 1).
- d) A draft budget was produced (see appendix 2). It was resolved that the Council be recommended to increase the sum for Clerk payments to allow for a short period with two Clerks during the hand-over. It was recommended that the Council set the precept demand for year 2017/18 at £36,155.00 (see appendix 3). It was reported that the precept should not be resolved by the Council until compensating grant figures are confirmed by DDC.

F12/2016 Date of next Finance Committee meeting:

Wednesday 3 May 2017. Public and press are cordially invited. An agenda will be displayed three clear days before the meeting.

F13/2016 Closure of meeting: The meeting closed at 8:55pm

Note: Minutes subject to approval at the next meeting