

SHEPHERDSWELL WITH COLDRED PARISH COUNCIL

Minutes of a Parish Council meeting held in Shepherdswell Village Hall on Wednesday 21 September 2016 at 7:30pm

Election of Chairman for Meeting: (Chairman and Vice-Chairman absent) Cllr M Elgar

PRESENT: Councillors M Elgar (Chairman), A Barter, R Edmond, C Pickaver, I Robertson, A Williams

4 Parishioners

IN ATTENDANCE: S Durbidge (Clerk to the Council)

Kent County Councillor Geoff Lymer

Dover District Councillors Mog Ovenden and Peter Walker

Kent Community Warden Julliette West

104/2016 Apologies:

Councillors, M Cobb, B Crush, M Harris, G Peagram, K Regan, C White

Declaration of other significant interests:

R Edmond 111/2016a&c; C Pickaver 113/2016a, 115/2016b&c

105/2016 Minutes of last Parish Council Meeting:

Minutes of 18 August 2016 were proposed, seconded and approved as a true record.

106/2016 Public Participation:

Two members of the public spoke regarding item 112/2016b

107/2016 Clerk's Report – on Matters Arising

- Council support for Coldred war memorial listing sent to Historic England.
- A vat refund has been received.
- Shepherdswell Preschool requested further information regarding their proposed lease and their response is awaited.
- The Council will be pleased to learn that the Annual Return 2015/16 was approved by the External Auditor with no advisories.
- Kent Highways report that they will only fund safety critical works until April 2017 and that they have contacted the landowner regarding restricted visibility at the Barfrestone/Eythorne Road junction.
- KCC have withdrawn an invoice regarding part payment for a proposed weight restriction at Wigmore Lane, Eythorne.
- Highways England has been contacted regarding cutting vegetation at the Coldred/A2 junction back to safe and reasonable levels.
- Interim report was submitted by the Tree Inspector with further inspection and full report due in autumn.
- DDC Planning has approved installation of lighting at the village hall car park.
- Playdale site meeting attended and remedial work completed.
- The Scouts have given permission for a public access defibrillator cabinet to be mounted on an external wall of their building.

Correspondence and verbal update

108/2016 Finance:

a) Balances as at 21 September 2016	£
Current Account	4,464.68
Business Account	56,265.53
NS&I Account - Village Hall	2,435.40
b) To note the following payment made since the last meeting	
Safelincs Ltd (Class 2 Defibrillator Cabinet for Coldred kiosk)	651.60
c) To approve payments	
English Landscapes (August – inc. Reed Meadow cut, see 075/2016c)	850.91
PKF Littlejohn LLP (External Auditor – Annual Return)	360.00
All Clear Services (Safety work, hedge cutting, rubbish removal, etc)	328.00
S Durbidge (Expenses from 17/08/16 – 21/09/16 inc. padlock)	45.60
d) The half-year budget forecast was presented and noted.	

109/2016 Planning:

- a) The Planning Committee Chairman reported on five decisions at the 21 September meeting (see Planning Committee minutes).

110/2016 Recreation Ground

- a) **It was resolved that** the boundary trees around the football pitch be cut back as requested by Shepherdsweil Spartans FC at a cost of £160.00 +vat.
- b) **It was resolved that** a public access defibrillator with lockable cabinet be installed at Shepherdsweil Recreation Ground (exterior of Scout Hut) at the least cost, either purchasing items direct or via a forthcoming KALC purchase scheme.

111/2016 Village Hall and Reed Meadow

- a) **It was resolved that** the specification for hall car park lighting be agreed (key switch on padlock bollard) and installation quote of £1,425.00 +vat be accepted.
- b) A report on a working party meeting regarding the provision of temporary allotments was given (see minutes 09/09/16). **It was resolved that** the following be deleted from the draft Reed Meadow Allotment Association Sublease: -
- o Clause 2c: *‘To become a member of the Association and remain in such membership during the currency of this lease.’*
 - o Clause 3: *‘By the plot holder ceasing to be resident in the parish of Shepherdsweil with Coldred or ceasing to be a member of the Association’*. Add to the Sublease a hierarchy giving preference to:
1) Parishioners; 2) Residents of neighbouring parishes; 3) Others.
 - o Schedule 1, 3q: *‘... or any noise at all after 7pm between April and October and 4pm at other times’*. Add to the Sublease the need for appropriate public liability insurance for possible social events.

It was resolved that the initial rent for a full size plot (150sqm) including vacant plot contingency payment and Reed Meadow Allotment Association subscription be £60.00pa. **It was resolved that** the proposed allotment site may be treated with herbicide and ploughed prior to the signing of the lease.

- c) Draft Village Hall lease: It was noted that comments have been forwarded to the Solicitor and amendments have been made. Copies of the draft have been provided for consideration by the Village Hall Committee.

112/2016 Highways:

- a) A report on a working party meeting with the KCC Highways Engineer regarding a proposed HGV Traffic Restriction Order was given (see minutes 17/08/16 and 26/08/16). It was noted that the Dover Joint Transport Board (DJTB) is to hold discussions with Highways England, KCC Highways, KCC and DDC Local Council Members to produce an improved scheme. It was agreed that the Clerk contact the DJTB to suggest that Parish Councillors be included.
- b) **It was resolved that** KCC Public Rights of Way and DDC Environment be contacted regarding anti-social and environmental crime activities along byways open to all traffic ER92, ER93 and EE335 and that those areas rutted by wheeled vehicles be repaired to provide safe level footing for pedestrians and horses.

113/2016 Village Greens

- a) It was reported that a cabinet had been ordered for the British Heart Foundation grant-funded defibrillator for Coldred kiosk. **It was resolved that** a quote of £105.00 +vat to install and connect the defibrillator cabinet be accepted. It was noted that BT Payphones must be informed once the installation is complete as the power company charge code has to be changed.
- b) **It was resolved that** a request from the Village Green Association regarding an installation of Christmas lights on Shepherdswell Green be agreed.

114/2016 Cemetery

- a) **It was resolved that** an autumn cut of the boundary hedge (including Meadow View) at an approximate cost of £360.00 be agreed.

115/2016 Other Items

- a) **It was resolved that** the Clerk write to the KCC Bus Transport Select Committee supporting a request from the Senior Citizens Forum for improvements to the 88A and 89A bus service.
- b) It was agreed that Housing and Transport topics from the Shepherdswell & Coldred Parish Plan be taken forward for 2016-2020.
- c) It was agreed that Mr D Elgar be appointed as a voluntary representative to carry out the British Heart Foundation grant requirement to arrange local training in cardiopulmonary resuscitation (CPR).
- d) The Clerk's announcement to retire 31/12/2016 was noted. It was agreed that the closing date for the post be 15/10/16 and that a working party consider recruitment procedure (Cllrs B Crush, C Pickaver, K Regan, A Williams).

116/2016 Date of next scheduled meeting

Wednesday 19 October 2016 7:30pm in Shepherdswell Village Hall.

Public and press are cordially invited. An agenda will be displayed three clear days before the meeting.

117/2016 Closure of meeting: The meeting closed at 9:20pm

Note: Minutes subject to approval at the next meeting

Reports and Parishioners' Question Time at the Parish Council meeting held in Shepherdswell Village Hall on Wednesday 21 September 2016 at 7:30pm

Kent Community Warden Julliette West

Julliette reported on pollution problems (mainly bonfires and smoke) overgrown hedges and footpaths; highways obstructions, burglary and theft; noise nuisance, neighbour disputes and trespass; litter and dog fouling; scam/nuisance calls – increasing in number and getting cleverer; obstructive parking, fuel theft and welfare issues.

Eight prosecutions are on-going following recent incidents of fly-tipping.

It is hoped that the enhancement of Shepherdswell Station project will get underway soon. New managers at Dover and Shepherdswell stations support the project which will involve planting and art displays. News on funding is awaited and Shepherdswell Brownies, Preschool and local artists will be involved. A community notice board will be installed.

Contact Julliette on 07969 584174

NHW Lead Coordinator Shepherdswell & Coldred Adam Hunter (written report)

* A youth from Shepherdswell has been charged with two counts of theft from motor vehicle following the recent incidents on Eythorne Road, The Glen and Penfold Gardens. He appears in court in October.

* An attempted break in occurred on Approach Road in late August/early September whilst the householders were on holiday. A large amount of damage was caused to a flat roof. They were not successful in gaining entry.

* We are now in receipt of the additional 10 NHW street signs provided free by the District Neighbourhood Watch Association. Councillors will have seen the other 10 erected around the villages since July. If any member has a suggestion where these additional signs would be best placed please contact me.

* A number of elderly residents in Shepherdswell have fallen prey to scams recently either by phone or online. Assistance provided to them in order to report to the police/Action Fraud and assisting them raising the matter with their banks. Follow ups with KCC wardens.

* A cauldron type pot was stolen from the doorstep of a house in Shepherdswell around 13th September. No further details known.

* Sad to say there was a residential burglary on Eythorne Road recently. A door was forced; money and a iPad were stolen. Police and their forensic team are currently investigating. Any info please call them on 101 or in confidence to Crimestoppers on 0800 555 111.

Please ensure you take a few moments to check your own security measures. It's clear from recent events that the village is being repeatedly targeted.

Contact Adam by email: shepcoldnhw@gmail.com

KCC Councillor Geoff Lymer

Geoff spoke regarding the proposed Traffic Regulation Order (TRO) to stop through HGV traffic in Shepherdswell and Coldred and the apparent reluctance of Highways England to cooperate in the provision of advance warning signs on the A2. Geoff considered that Government guidance regarding the reduction of signage clutter along trunk roads may be a limiting factor. Because the TRO has been put on hold, Geoff proposes to offer his Members Highways Grant to the provision of a 'structure' to prevent HGV's turning right out of Pike Lane, Eythorne. Geoff also spoke about a possible revision of the hydraulic quality of the material used when pothole repairs are carried out to prevent subsequent water ingress.

Contact Geoff on 03000 411009, Mobile: 07960 490929, by email: geoff.lymer@kent.gov.uk

DDC Councillor Peter Walker

Peter reported on

- A new £26m leisure centre in Whitfield has taken a big step forward – proposals for the centre have been given the go ahead by Dover District Council, and are now subject to planning permission being granted.
- Detailed proposals for changes to the parliamentary constituencies - Shepherdswell and Coldred would change to the Canterbury constituency.
- Negotiations regarding the creation of an East Kent Authority are in early stages.
- Western Heights development: Planning objection allowed but not necessarily stopped this project completely.

Contact Peter on 07768 106009 or wyorks@msn.com

DDC Councillor Mog Ovenden

Mog reported on

- Dover Joint Transport Board and TRO project problems. Highways England has not played fair regards the provision of advance warning signs in her opinion, in spite of many attempts to get them on-side.
- Fly Tipping: Please report to DDC or phone 101 with a registration number if possible. <http://www.dover.gov.uk/Environment/Environmental-Crime/Fly-Tipping.aspx>
- East Kent Ploughing Match: At Nonington on 28/09/16 commencing at 9.00am.

Contact Mog on 07775 193462 or cllrnogovenden@dover.gov.uk

Questions

Questions were asked at the meeting about the charges for depositing commercial rubbish at the KCC Waste disposal facility at Whitfield.