

SHEPHERDSWELL WITH COLDRED PARISH COUNCIL

Minutes of a Parish Council meeting held in Coldred Marquee on Wednesday 20 July 2016 at 7:30pm

PRESENT: Councillors K Regan (Chairman), A Barter, M Cobb, B Crush, R Edmond, M Harris, M Elgar, G Peagram, C Pickaver, I Robertson, C White, A Williams
17 Parishioners

IN ATTENDANCE: S Durbidge (Clerk to the Council)

Kent County Councillor Geoff Lymer

Dover District Councillor Mog Ovenden (arrived after item 090/2016)

Kent Community Warden Juliette West

080/2016 Apologies: None

Declaration of other significant interests: B Crush and R Edmond 088/2016ab;
C Pickaver, 090/2016ab & 091/2016ab; C White 088/2016ab & 091/2016a

081/2016 Kent Model Code of Conduct for Parish Councils: (The Localism Act 2011)

- a) **It was resolved that** a dispensation be granted for the Councillor with 'Disclosable Pecuniary Interest' in the topics listed below to allow participation in discussion and voting: -

Councillor	Shepherdswell Village Hall	Shepherdswell Scout Hut	Coldred Forum	Fracking/gas extraction etc
B Crush	✓			

082/2016 Minutes of last Parish Council Meeting:

Minutes of 15 June 2016 were proposed, seconded and approved as a true record.

083/2016 Public Participation: Two members of the public spoke regarding item 089/2016a, one member of the public spoke regarding item 091/2016f.

084/2016 Clerk's Report – on Matters Arising

- A replacement kissing gate for Meadow View/Eythorne Road has been delivered.
- A donated bench on Shepherdswell Green has been repaired.
- Herbicide has been applied to the football pitch as authorised.
- The youth shelter side panels have been re-stained as requested and damaged glazing panels repaired.
- Shepherdswell and Coldred History Society intend to complete their second dig in Reed Meadow by mid-July.
- The Council will be sad to hear that our former KCC Councillor Bryan Cope passed away peacefully on 17 June 2016.

085/2016 Finance:

a) Balances as at 20 July 2016	£
Current Account	3,659.85
Business Account	57,260.35
NS&I Account - Village Hall	2,435.40

b) To note the following payment made since the last meeting Playdale Playgrounds Ltd (Original sum, less deposit, less 2% +vat)	17,049.65
c) To approve payments	
English Landscapes (June)	465.96
Society of Local Council Clerks (Annual Subscription)	118.00
All Clear Services (Safety work, repairs to seat and youth shelter)	460.17
Coldred Forum (Marquee hire)	16.25
S Durbidge (Salary from 01/04/2016 – 30/06/2016)	1,543.31
Post Office Ltd (PAYE)	385.80
S Durbidge (Expenses from 15/06/16 – 20/07/16 inc printer drum/toner)	122.33
Coldred Forum (Plants and planting materials)	182.50

086/2016 Planning:

- a) The Planning Committee Chairman reported on three decisions at the 6 July and three decisions at the 20 July meetings (see Planning Committee minutes).
- b) Community Land Trust (CLT): The working party agreed to proceed with the setting up of a CLT within the parish boundary and that a Community Benefit Society be set up as an umbrella organisation to do it. It was reported that phase one CLT grant funding will cover a number of village hall bookings and it was suggested that the Council agree in principle a sum of £500.00 to cover legal expenses etc if necessary.

087/2016 Recreation Ground

- a) Playdale Playgrounds Ltd: A favourable post-installation report had been received on the new installation, although some items were not complete at that time. It was reported that a working party met to consider certain details regarding Playdale invoices and snagging issues. The working party is to hold a site meeting with the Playdale representative on 25/07/16.

088/2016 Village Hall and Reed Meadow

- a) Three quotes to install two switched lighting columns at the hall car park were considered. It was agreed that the exact specification be finalised next meeting and approval sought from DDC Planning.
- b) **It was resolved that** a quote of £1,264.60 +vat (from the contractor engaged to erect allotment fencing) to erect Reed Meadow boundary fencing to stables and repair fencing at the Network Rail boundary be accepted. A request for a gate in the fence boundary to the stables was denied for legal reasons.
- c) Temporary Allotments: The working party recommendations regarding rent, fencing, membership of Association and lease were accepted by the Council.
- d) Shepherds Well Preschool Lease: A working party meeting considered a number of points raised by Preschool. **It was resolved that** the working party responses be sent to Preschool for consideration.

089/2016 Highways

- a) Proposed Traffic Regulation Order: The original scheme supported by the Council was for a 6'6" width limit from Coxhill through to Pike Road, Eythorne (including Wigmore Lane), see 114/2015b. It was noted that the consultation document issued by KCC is for a prohibition for vehicles over 7.5 tonnes in Wigmore Lane

and additional signs in Coxhill and Coldred Road advising of a weight limit ahead, requiring HGVs to turn around. **It was resolved that** the revised scheme was flawed and that a working party meet with KCC Highways and Highways England to find a way forward with consideration given to involving Charlie Elphicke MP. (Working party members Cllrs A Barter, B Crush, M Elgar, M Harris, G Peagram). **It was resolved that** the Council respond to the consultation:

- i) The scheme allows HGV traffic to use Coldred to access Pike Road.
- ii) No provision to turn HGVs at proposed advisory sign locations.
- iii) The scheme doesn't include Coxhill directly.
- iv) To question the legality of an arbitrary weight limit.
- v) The scheme doesn't include any warning signage on the A2.

090/2016 Village Greens

- a) Picnic tables on Coldred Green: An offer has been made to donate two picnic tables located near the access steps and pond. It was agreed that a decision be considered should Coldred Forum provide a firm recommendation.
- b) The meeting was informed that the existing planter tubs on Coldred Green and The Avenue provided by the Council were deteriorating. **It was resolved that** an estimate of £350.00 to replace all three tubs be accepted.

091/2016 Other Items

- a) Public Defibrillators: **It was resolved that** a public access defibrillator (in an unlocked cabinet as required by BHF grant) be purchased for Coldred Green kiosk at a cost of £400.00 +cabinet +installation. **It was resolved that** the cost of providing a public access defibrillator with lockable cabinet for Shepherdswell Recreation Ground be brought to the next meeting.
- b) **It was resolved that** ten Neighbourhood Watch signs at £17.00 each requested by the NHW lead co-ordinator for Shepherdswell & Coldred be purchased.
- c) It was agreed that a list of suitable topics for a possible survey to update Shepherdswell & Coldred Parish Plan 2012-2016 be brought to the next meeting.
- d) It was noted that proposed new website charges have been cancelled.
- e) The formation of an Events Committee to purchase public liability insurance to cover all groups holding Events on the Greens was discussed. It was agreed that this topic be a matter for the social groups themselves to consider. It was noted that the Council public liability insurance provides cover only for Events of which the Council is directly responsible (and general usage of Council land).
- f) It was agreed that the draft Training/ Learning and Development Policy be revised and brought to the next meeting.
- g) A generous offer from the Plymouth Brethren Christian Church to carry out a task for the community was mentioned. It was agreed that rear/side of the village hall is becoming overgrown and volunteers tidying this area would be most welcome.

092/2016 Date of next scheduled meeting

Wednesday 17 August 2016 7:30pm in Shepherdswell Village Hall.

Public and press are cordially invited. An agenda will be displayed three clear days before the meeting.

093/2016 Closure of meeting: The meeting closed at 9:35pm

Note: Minutes subject to approval at the next meeting

Reports and Parishioners' Question Time at the Parish Council meeting held in Coldred Marquee on Wednesday 20 July 2016 at 7:30pm

Kent Community Warden Julliette West

Julliette's work over the past month has included the following: - Kent Fire & Rescue / East Kent Railway emergency staged event, local fly tipping problems and on-going prosecutions, off-road driving/joy riding on rural land, road obstructions and movement of extra-large road haulage items, obstructive parking (village hall and Coxhill), neighbour disputes, welfare calls and visits, concern for welfare calls made. Thefts from cars out-buildings, attempted burglary (all detected). Trading standards scam victims. The Shepherdswell station planting project has been revived. Restorative justice clinics, computer scam/ phone calls were dealt with.

Contact Julliette on 07969 584174

NHW Lead Coordinator Shepherdswell & Coldred Adam Hunter (written report)

Shepherdswell & Coldred Neighbourhood Watch are now on Twitter @shepcoldNHW and a secure closed Facebook group 'Shepherdswell & Coldred NHW' these are in addition to the previous way of emailing opted in residents with updates. I am also exploring a text message based system. The aim is to get key messaging out to as many people as quickly and accurately as possible. For those that don't use these systems, we will still have and will look to grow our number of road reps. If anyone is interested in finding out more about this, please let me know. There is minimal effort involved. Just a few minutes each month. Please do get in touch. Kent Police have a small number of Smartwater (Liquid DNA equivalent) kits to hand out to the vulnerable or those at risk of burglary in our villages. PCSO Tom Smith has access to them. They are brushed or sprayed onto items and if stolen the unique dye code is transferred to the hands of the unsuspecting thief and stay there for around 6 months.

At the recent Dover District Neighbourhood Watch meeting in Whitfield, the talk of further funding cuts were mentioned. Geographically this would mean Dover merging with another area most likely Canterbury. Still very early days, but they don't believe this will impact front line resilience but this is still to be seen. Further updates will be known in the autumn. Of note, Shepherdswell Speedwatch was highlighted by the Area Commander as one of the best schemes in East Kent and those involved should be congratulated.

Sad to report there has been an increase in incidents recently including theft of fuel - heating oil from a tank and shed/outbuilding broken into. A suspect was seen/heard in the garden and the police were called. Whilst dealing with that incident, police were alerted via 999 to another incident where a man was observed to be rifling through a parked car, stealing contents. The male was apprehended by police and remains in custody at this time.

It is believed that other properties and vehicles may have been targeted and contents taken. If so, please would you check you haven't been a victim. If you have, call 101 and alert the police and us as well. I will ask the police to pay particular attention to the village, especially during the hours of darkness. I know our dedicated PCSO will also be out-and-about when on duty.

Shepherdswell and Coldred remains to be very safe and enjoys some of the lowest crime rates in East Kent. However, please take a few moments to check your own security measures. Ensure cars are locked and alarmed and garaged where possible. Lock all ground floor windows and remove the keys when out or when you go to bed. Most crime is opportunist, don't give thieves the chance.

Don't forget that the whole of S'well & Coldred is a registered NHW zone. Many household insurers offer discounts for customers in these active scheme areas. Worth checking at your next renewal date.

I look forward to working with you all to increase the awareness and membership of NHW in our villages.

Contact Adam by email: shepcoldnhw@gmail.com

KCC Councillor Geoff Lymer

Geoff reported on the Kent Waste Disposal Strategy 2017 – 2035 consultation which ends 02 Oct 2016. The proposed Traffic Regulation Order to prohibit access for vehicles with a gross weight in excess of 7.5 tonnes at Wigmore Lane, Eythorne consultation which ends 08 August 2016. Geoff mentioned the problem caused by HGV drivers saving costs by not using the correct sat-nav guidance. Geoff hoped to get our MP to make it an offence for HGV drivers to use a car sat-navs. Information to increase the use of cycles in Kent is to be provided and from August, pothole repairs will be carried out around our district. Regarding the recent Brexit referendum, Geoff stated that most agreed Kent EU funding will continue until at least 2020. Geoff was asked about the proposed Traffic Regulation Order, crop obstructions to public rights of way.

Contact Geoff on 03000 411009, Mobile: 07960 490929, by email: geoff.lymer@kent.gov.uk

DDC Councillor Mog Ovenden

Mog reported on the proposed Traffic Regulation Order to prohibit access for vehicles with a gross weight in excess of 7.5 tonnes at Wigmore Lane, Eythorne. Mog agreed it wasn't fully what was wanted but it's the best scheme that KCC was prepared to offer. Highways England had been uncooperative regarding signage on the A2. Mog mentioned that discussions were at a very early stage regarding a possible combined authority for Ashford, Canterbury and Dover.

Contact Mog on 07775 193462 or cllrnogovenden@dover.gov.uk

Public questions and comments were made concerning the new play equipment at Shepherdswell Recreation Ground.