

## SHEPHERDSWELL WITH COLDRED PARISH COUNCIL

Minutes of a Parish Council meeting held in Shepherdswell Village Hall on Wednesday 17 February 2016 at 7:30pm

**PRESENT:** Councillors K Regan (Chairman), A Barter, M Cobb, B Crush, R Edmond, M Harris, G Peagram, C Pickaver, I Robertson, C White, A Williams  
10 Parishioners

**IN ATTENDANCE:** S Durbidge (Clerk to the Council)  
Dover District Councillor Mog Ovenden

**013/2016 Apologies:** Councillor M Elgar, Kent County Councillor Geoff Lymer, Kent Community Warden Julliette West.

**Declaration of other significant interests:**

R Edmond 021/2016f; R Edmond and C White 021/2016gh; C Pickaver 017/2016d, 020/2016d, 024/2016a.

**014/2016 Minutes of last Parish Council Meeting:**

Minutes of 20 January 2016 were proposed, seconded and approved as a true record.

**015/2016 Public Participation:**

One member of the public spoke regarding item 022/2016b.

**016/2016 Clerk's Report** – on Matters Arising

- As requested, DDC Highway and Parking attended outside Sibertswold School during afternoon of 29/01/16.
- Coldred verge mowing expenses invoice submitted to KCC.
- Precept demand submitted to DDC.
- New small works contractor shown Council property.
- Grant application to British Heart Foundation for two public access defibrillators oversubscribed and turned down (see 024/2016a).
- Stumps ground out at village hall site and hedge planting to proceed next week.
- Cemetery access road cleared of mud and debris.
- Historic England has listed Shepherdswell War Memorial Grade II.
- Recreation ground meeting with UK Power Networks re underground cables.
- DDC volunteer Snow Warden Scheme introduced to meeting.

Correspondence and verbal update

**017/2016 Finance:**

a) Balances as at 17 February 2016	£
Current Account	1,511.40
Business Account	64,493.75
NS&I Account - Village Hall	2,220.90
b) To approve payments	
English Landscapes (January)	459.08
Shepherdswell Village Hall (External light sensor)	285.00
A J Wells (Mole control at Coldred Green and Cemetery)	60.00
M C White (Village hall car park keys)	40.00

National CLT Network (See 018/2016a below)	49.00
S Durbidge (Expenses from 20/01/16 – 17/02/16)	44.04
All Clear Services (Play equipment and Cemetery maintenance)	148.00
M Cobb (Travel expenses)	18.45
K Regan (Travel expenses)	7.65
C Pickaver (Travel expenses)	8.10
R Edmond (Cemetery official receipt book)	23.82

- c) The Landscape Group - English Landscapes Maintenance Ltd 2016 grounds maintenance quote of £4,659.71 +vat (in 12 equal payments) was considered. **It was resolved that** the quote be accepted.
- d) **It was resolved that** four copies of the 2016 Good Councillors Guide at £2.00 per copy from KALC plus postage and packing be purchased.
- e) **It was resolved that** the Council would not opt-out of the new appointment scheme for external auditors by Smaller Authorities' Audit Appointments Ltd.

### **018/2016 Planning**

- a) A report of an open meeting concerning Community Land Trusts was given. An application for grant funding from 'Village SOS' was accepted as eligible. **It was resolved that** the Council apply to join the National Community Land Trust Network at an initial Start Up rate of £49.00 (available for one year).

### **019/2016 Item brought forward (see 022/2016b below)**

**Meeting adjourned** for Dover District Councillor Mog Ovenden and parishioners to hold a discussion regarding progress with Traffic Regulation Order request to Kent Highways Services (KHS) for 6'6 HGV width restriction for Coldred Hill and Coxhill - from the A2 through to the A256. It was reported that after seven years of work on this project KHS had apparently done nothing with the information provided and refuse to take action until a serious accident occurs. It was thought that a joint approach from affected Parish Councils, District and County Councillors would produce action. The form was completed and photographic evidence submitted, but KHS refused to consider the request unless a cheque (circa £8K) is submitted. It appears that all side roads to the route need signage and the cost of employing a suitable Consultant to draw-up an overall scheme would also have to be met. Alternative measures were discussed. A petition containing 300+ signatures was submitted to DDC Councillor Mog Ovenden, who is to arrange a further meeting with the KHS Schemes Project Engineer (Dover).

**Meeting reconvened.**

### **020/2016 Recreation Ground**

- a) A report of progress with the play area equipment replacement project was given. Three similar quotes had been received and various local play area sites visited to inspect equipment. The working party is to meet with the preferred supplier to produce a firm recommendation at the next Council meeting. (Cllr G Peagram left the meeting at this point.)
- b) **It was resolved that** a request from the Cricket Club for a contribution of £40.00 towards the hire of a ride-on roller to repair the outfield left uneven by junior football be agreed.

- c) **It was resolved that** a request from the Spartans FC for them to take down and store the football pitch goal posts, repair goal mouths, apply herbicide and reseed be agreed (Council to pay for herbicide and approve application, see 092/2014d).
- d) **It was resolved that** the Council would pay an agreed electricity cost per annum to the Scouts, should a public access defibrillator be mounted on their building.

#### **021/2016 Village Hall and Reed Meadow**

- a) Proposed path from Coxhill outside access roadway handrail: The site has been surveyed and a suitable specification for tenders to be sought is to be drawn up.
- b) Three sealed quotes for 70m of new fencing along the hall boundary from Coxhill to Reed Meadow had been received. **It was resolved that** the quote from Landtech SE Ltd for £642.90 +vat be accepted.
- c) **It was resolved that** the least of three quotes (to be obtained) to remove a brushwood pile from Reed Meadow be accepted as soon as possible.
- d) **It was resolved that** the access road drainage channel be repaired by the small works contractor or TRM Groundworks.
- e) **It was resolved that** the suggested closing date of 31 July 2016 be agreed to enable the Shepherdsweil and Coldred History Society to complete an archaeological investigation at Reed Meadow.
- f) **It was resolved that** a request from the tenant of Mode Hair and Beauty to assign the lease be agreed providing the applicant meets the Council legal expenses.
- g) It was reported that the draft 30-year lease for Shepherdsweil Preschool as drawn-up by the Councils' solicitor does not include clauses for a Full Internal Repairing Lease. **It was resolved that** a number of the clauses as drafted be amended.
- h) **It was resolved that** the Councils' solicitor be asked to draw-up a new 30-year lease for the village hall for agreement.

#### **022/2016 Highways**

- a) Traffic Regulation Order for 6'6 HGV width restriction requests for Coldred Hill and Coxhill, Parish Plan objective T2.1: **It was resolved that** letters be sent to the following, requesting action be taken by KHS on the width restriction request: - Charlie Elphicke MP; Ch/Insp Steve Barlow (Dover), Kent Police; Matthew Balfour KCC Cabinet Member for Environment and Transport.
- b) **It was resolved that** a request from the Approach Road and Hill Avenue Residents Association for the provision and installation of two signs to inform car users of the proximity of a children's play area be agreed.

#### **023/2016 Cemetery**

- a) It was reported that future cremation plots and pathways are not set a side on the existing Cemetery plan. It was agreed that Cllrs R Edmond and A Williams produce a recommendation for the next meeting.

#### **024/2016 Other Items**

- a) Public access defibrillators: **It was resolved that** an application be made in April to the British Heart Foundation alternative funding programme which offers a defibrillator and CPR kit (no cabinets) and requires a contribution of £400.00 per defibrillator.

- b) A report on a meeting with a trustee of the Sandwich Sports & Leisure Centre Trust was given regarding possible support in future expansion of their facilities.
- c) Recent correspondence regarding the Bricklayer's Arms was noted.

**025/2016 Date of next scheduled meeting**

**Wednesday 16 March 2016 7:30pm in Shepherdswell Village Hall.**

Public and press are cordially invited. An agenda will be displayed three clear days before the meeting.

**026/2016 Closure of meeting:** The meeting closed at 9:15pm

*Note: Minutes subject to approval at the next meeting*

Reports and Parishioners' Question Time at the Parish Council meeting held in Shepherdswell Village Hall on Wednesday 17 February 2016 at 7:30pm

DDC Councillor Mog Ovenden

Mog reported on the negotiations around setting the 2016/17 Council Tax level with extra allowances to be included for Adult Social Care, Kent Police and Kent Fire and Rescue. It was suggested that the Council Tax may increase by under 4%.

The first Syrian refugee family has been housed by DDC in Walmer (in a private house, paid for by DDC). KCC are lobbying central government hard for extra funds. Unaccompanied children are proving to be an expensive problem being mostly teenage boys who don't wish to be taken into any care system provided for them.

DDC are consulting on the location for a new leisure centre for the district, see: -  
[newleisurecentre@dover.gov.uk](mailto:newleisurecentre@dover.gov.uk)

Mog attended a meeting on Emergency Planning in the event of significant disasters such as widespread flooding, major incidents such as the capsizing of a ferry and the provision of local rest centres.

Mog has been working on a Traffic Regulation Order request to Kent Highways Services (KHS) for 6'6 HGV width restriction for Coldred Hill and Coxhill - from the A2 through to the A256, see Council Minute 019/2016.

Contact Mog on 07775 193462 or [cllmogovenden@dover.gov.uk](mailto:cllmogovenden@dover.gov.uk)