

## SHEPHERDSWELL WITH COLDRED PARISH COUNCIL

Minutes of a Parish Council meeting held in Shepherdswell Village Hall on Wednesday 15 June 2016 at 7:30pm

**PRESENT:** Councillors K Regan (Chairman), M Cobb, R Edmond, M Harris, M Elgar, G Peagram, C Pickaver, C White, A Williams

9 Parishioners

**IN ATTENDANCE:** S Durbidge (Clerk to the Council)

Kent County Councillor Geoff Lymer

Dover District Councillor Mog Ovenden

**067/2016 Apologies:** Councillors A Barter, B Crush, I Robertson

**Declaration of other significant interests:**

R Edmond and C White 075/2016ab; C Pickaver 077/2016dgh

**068/2016 Kent Model Code of Conduct for Parish Councils:** (The Localism Act 2011)

- a) **It was resolved that a** dispensation be granted for the Councillor with ‘Disclosable Pecuniary Interest’ in the topics listed below to allow participation in discussion and voting: -

Councillor	Shepherdswell Village Hall	Shepherdswell Scout Hut	Coldred Forum	Fracking/gas extraction etc
M Cobb	✓			

**069/2016 Minutes of last Parish Council Meeting:**

Minutes of 18 May 2016 were proposed, seconded and approved as a true record.

**070/2016 Public Participation:**

One member of the public spoke regarding item 071/2016 (Camper van)

One member of the public spoke regarding item 071/2016 (Footpaths)

One member of the public spoke regarding item 074/2016a

One member of the public spoke regarding item 074/2016b

One member of the public spoke regarding item 075/2016a

One member of the public spoke regarding item 075/2016b

Two members of the public spoke regarding item 077/2016a

One member of the public spoke regarding item 077/2016h

**071/2016 Clerk’s Report** – on Matters Arising

- Further incidents of local fly tipping have been reported to DDC.
- KCC have credited the Council with £117.00 for village hall use.
- The Annual Return was submitted to the External Auditor.
- KCC PROW informed of the Council decision regarding footpaths ER80 and 81.
- KCC Highways report that the ‘No Entry’ signs between Mill Lane and Coldred Road are correct and new finger posts have been added at Shepherdswell Green.
- The owner of the camper van causing long-term obstruction in the village hall car park has agreed to move it after discussion with the Community Warden (it was reported that it was parked in a dangerous position on the highway, the Community Warden is to be informed).

- The fresh grant application to BHF for two defibrillators at £400.00 each (for storage in unlocked cabinets only) was successful (see 072/2016b).
  - Playdale Playgrounds Ltd asked for £1,080.00 for additional Cushionfall to complete installation. The play area was reopened on 15/06/16; the inclusive play seat requires refitting (seat height to be adjusted).
  - New inspections sheets for the play area are to be produced and distributed.
- Correspondence and verbal update

**072/2016 Finance:**

a) Balances as at 15 June 2016	£
Current Account	2,781.72
Business Account	76,257.22
NS&I Account - Village Hall	2,435.40
b) To approve payments	
English Landscapes (May)	465.96
All Clear Services (Youth shelter, Grubb seat and Cemetery waste, etc)	102.50
British Heart Foundation (Query storage security before payment)	800.00
S Durbidge (Expenses from 18/05/16 – 15/06/16)	10.76
Jacksons Fencing (Limited mobility kissing gate, see 063/2016a)	348.00

- c) It was noted that the National Joint Council for Local Government Services has reached agreement on the pay scales for 2016-18. New pay scales for 2016-2017 to be implemented immediately and backdated to 01/04/16. New pay scales for 2017-2018 to be implemented from 01/04/17. The Clerk's salary will increase from £9.551 to £9.647p/hr and to £9.743 p/hr from 01/04/17 (SCP 19).

**073/2016 Planning:**

- a) The Planning Committee Chairman reported on two decisions at the 15 June meeting (see Planning Committee minutes).
- b) A report was given on pre and open meetings regarding Community Land Trusts presented on 08/06/16 by Wessex CLT, Action with Communities in Rural Kent and English Rural Housing Association. The meetings concentrated on the provision of affordable housing (i.e. 8 to 10 units, outside settlement confines) to enable young people to stay in the area. It was noted that small rural settlements (population 3,000 or under) are exempt from the right to buy scheme.

**074/2016 Recreation Ground**

- a) The replacement of play area fencing, gates, signs, seating and litter bin was considered. It was agreed that a working party (Cllrs G Peagram, K Regan, C White) consider alternatives and present recommendations to Council.
- b) It was agreed that the working party meet with a family considering the donation of a bench to display a memorial plaque.

**075/2016 Village Hall and Reed Meadow**

- a) Overflow car parking in Reed Meadow: It was agreed that further consideration be given to this matter, including insurance implications.
- b) A quote to install two controlled lighting columns at the hall car park was considered. It was agreed that additional quotes be sought and that residents adjoining the car park be invited to join meetings with contractors when arranged.

- c) A quote of £320.79 +vat to mow Reed Meadow was considered. An offer to carry out the work free of charge was made at the meeting by a private individual. **It was resolved that** the offer be accepted providing the Councils' insurance accept the risk. **It was resolved that** if insurance was not possible, the English Landscapes quote of £320.79 +vat be accepted.
- d) Temporary Allotments: A report on allotment working party meetings on 24/05/16 and 01/06/16 were given. **It was resolved that** a further application of herbicide be applied at a cost of £125.00 +vat. **It was resolved that** boundary fencing at £2,254.13 +vat be agreed and that option +£20.00 for 1.8m posts be accepted. It was agreed that a quote be obtained for the cost of fencing at the stables boundary and to repair fencing at the Network Rail boundary. It was agreed that matters including water supply and lease be considered by the allotment working party and recommendations brought to Council.

#### **076/2016 Cemetery**

- a) Pathway levelling works were considered. It was agreed that consideration be given to rolling designated pathways within the Cemetery next spring.

#### **077/2016 Other Items**

- a) A report on a working party meeting with East Kent Railway Trust, Shepherdswell and Coldred Community Interest Company, Post Office Field Change Manager and G Hogben was given regarding the future of Shepherdswell Post Office. EKRT can offer a site for a building but are unable to staff it. It was reported that a number of volunteers from the community have come forward and the next step is for EKRT to negotiate with the interested parties. It was noted that Shepherdswell PO will continue trading as usual until the end of 2017.
- b) Biannual tree safety inspection: **It was resolved that** a quote of £180.00 to produce a written report on the safety of all trees on Council land be accepted.
- c) **It was resolved that** a spring herbicide application to the edges of footpath ER79 be added to the Grounds Tender at £39.25pa +vat.
- d) Update Shepherdswell & Coldred Parish Plan 2012-2016 - defer to July meeting.
- e) Waste bins: It was reported that DDC have increased collection frequency.
- f) The imposition of KCC charges for the website was discussed. It was agreed that further information be obtained for the July meeting. It was agreed that costs to replace the Council computer equipment be brought to the July meeting.
- g) A report on the recent Mind Festival at Chilli Farm, Coldred was given.
- h) A draft Training/ Learning and Development Policy was considered. It was agreed that a revision be brought to the July meeting (Cllr M Cobb).

#### **078/2016 Date of next scheduled meeting**

**Wednesday 20 July 2016 7:30pm in Coldred Marquee**

Public and press are cordially invited. An agenda will be displayed three clear days before the meeting.

**079/2016 Closure of meeting:** The meeting closed at 9:35pm

*Note: Minutes subject to approval at the next meeting*

Reports and Parishioners' Question Time at the Parish Council meeting held in Shepherdswell Village Hall on Wednesday 15 June 2016 at 7:30pm

Kent Community Warden Julliette West

Julliette was involved with a Kent Fire and Rescue Service exercise on the East Kent Railway line on the evening of the meeting. Julliette provided a written report on her work over the past month: -

HGV traffic using unsuitable roads, vehicle speed checks, fly tipping issues (two prosecutions pending), doorstep sellers and welfare needs.

Contact Julliette on 07969 584174

KCC Councillor Geoff Lymer

Geoff reported on

- Proposals to remove lighting columns from Lydden Hill or replace with energy efficient lighting.
- Pothole repairs
- Assisted apprenticeships monitoring (see minutes 18/05/16)

Contact Geoff on 03000 411009, Mobile: 07960 490929, Email: [geoff.lymer@kent.gov.uk](mailto:geoff.lymer@kent.gov.uk)

DDC Councillor Mog Ovenden

Mog reported on

- Emergency planning event at EKR. Need for local councils to produce Emergency Plans.
- DDC have taken grounds maintenance work in-house (health and safety issues).
- Councillor appointments.
- The cost of providing illuminated signage for proposed Traffic Restriction Orders for Coxhill and Eythorne, see July Agenda.

Contact Mog on 07775 193462 or [cllrnogovenden@dover.gov.uk](mailto:cllrnogovenden@dover.gov.uk)