

SHEPHERDSWELL WITH COLDRED PARISH COUNCIL

Minutes of a Parish Council meeting held in Shepherdswell Village Hall on Wednesday 18 May 2016 at 7:30pm

PRESENT: Councillors K Regan (Chairman), A Barter, R Edmond, M Elgar, M Harris, G Peagram, C Pickaver, I Robertson, C White, A Williams
7 Parishioners

IN ATTENDANCE: S Durbidge (Clerk to the Council)
Kent County Councillor Geoff Lymer (arrived after item 060/2016)
Kent Community Warden Julliette West (arrived after item 060/2016)

050/2016 Election of Officers

- a) Chairman for Municipal Year – Cllr K Regan
- b) Vice-Chairman for Municipal Year – Cllr B Crush

051/2016 Kent Model Code of Conduct for Parish Councils: (The Localism Act 2011)

- a) **It was resolved that** dispensations be granted for Councillors with ‘Disclosable Pecuniary Interest’ in the topics listed below to allow participation in discussion and voting: -

Councillor	Shepherdswell Village Hall	Shepherdswell Scout Hut	Coldred Forum	Fracking/gas extraction etc
R Edmond	✓			
M Elgar	✓	✓	✓	
M Harris			✓	
C Pickaver			✓	
C White	✓			
A Williams	✓	✓	✓	✓

It was resolved that without dispensation the number of persons prohibited from participating in the agenda item could be so great a proportion of the body transacting the business as to impeded the transaction of business and that granting the dispensation is in the interests of persons living in Shepherdswell with Coldred Parish Council’s area. Dispensations will expire on 17 May 2017 (at the Annual Meeting of the Council).

052/2016 The General Power of Competence: (The Localism Act 2011)

- a) **It was resolved that** the Council continues to meet the conditions of eligibility for the general power of competence.

053/2016 Apologies: Councillors B Crush and M Cobb
Dover District Councillor Mog Ovenden

Declaration of other significant interests: R Edmond, C White 061/2016abc; C Pickaver 058/2016e.

054/2016 Minutes of last Parish Council Meeting:

Minutes of the 20 April 2016 were proposed, seconded and approved as a true record.

055/2016 Public Participation:

One member of the public spoke regarding item 057/2016(Post Office)

One member of the public spoke regarding item 061/2016(b)

056/2016 Minutes of the Annual Parish Meeting: Matters arising

It was agreed that litter picking be included as a topic in the June agenda.

057/2016 Appointment of Committee Members:

Planning Committee

Councillors A Barter, M Cobb, M Harris, R Edmond, M Elgar, I Robertson

Finance Committee

Councillors B Crush, M Elgar, G Peagram, C Pickaver, K Regan, C White

058/2016 Appointment of Representatives:

- | | |
|-----------------------------------|-------------------------|
| a) KALC (Dover Area) | A Williams & C Pickaver |
| b) Highways | B Crush |
| c) Village Hall | M Elgar |
| d) Web Site | I Robertson |
| e) Health & Safety Coordinator | I Robertson |
| f) Recreation Ground | B Crush & C White |
| g) Footpaths, Trees & Meadow View | M Harris |
| h) Recreation Ground Forum | B Crush & C White |
| i) Police | I Robertson & K Regan |
| j) Burial Ground | R Edmond |
| k) Dover West Neighbourhood Forum | G Peagram |

l) Planning Applications

- | | |
|---|-----------------------|
| Coxhill, Westcourt Lane, Westcourt Downs,
The Terrace, The Grange | I Robertson & B Crush |
| Coldred Road, Shepherdswell Green, Church Hill,
Moorland Road | M Elgar & M Harris |
| Mill Lane, Millfields, Moon Hill, Sibert’s Close,
St. Andrew’s Gardens | K Regan & G Peagram |
| Approach Road, Hill Avenue, Hazling Dane,
Meadow View Road, Bernards Gardens | M Cobb & C Pickaver |
| The Glen, Penfold Gardens, Station Road,
Eythorne Road, Long Lane | R Edmond & C White |
| Coldred, Upton Wood, Waldershare Park,
Waldershare House | A Barter & A Williams |
| Lydden Race Circuit and other consultations not
included above | M Elgar & B Crush |

057/2016 Clerk’s Report – on Matters Arising

- o The former Parish Plan Association has reimbursed the Council £87.45.
- o A vat refund of £3,388.82 has been received.
- o Kent Highways delivered two flood boards and box of Floodsax for storage near Coldred pond as requested.
- o Multiple cases of fly tipping reported to DDC.

- A fresh application was made to BHF for two defibrillators at £400.00 each (for storage in unlocked cabinets only).
- Draft lease submitted to Preschool for comment.
- Village hall plans submitted to solicitor for new lease.
- Playdale Playgrounds Ltd started work on replacing play equipment.
- UK Power Networks laid new cable under Recreation Ground and removed overhead lines.
- Meeting attended with representative of Post Office Ltd to consider alternative locations for village post office.
- The East Kent Railway Trust is happy to consider options for housing the Post Office on its site. There is an area of land that has been earmarked for the development. The EKRT is waiting to have a meeting with the Shepherdswell and Coldred Community Interest Company in relation to the operating requirements of the Post Office. It was agreed on 18/05/16 that Cllrs A Barter, G Peagram and C White form a working party to facilitate a meeting.

Correspondence and verbal update:

058/2016 Finance:

a) Balances as at 18 May 2016	£
Current Account	3,890.39
Business Account	76,253.88
NS&I Account - Village Hall	2,435.40

b) To approve payments	
Came & Company (Insurance)	823.94
The Landscape Group (formerly English Landscapes) (April)	465.96
All Clear Services (Safety work, clear broken glass, repair fence etc)	200.50
S Durbidge (Expenses from 20/04/16 – 18/05/16)	42.27

- d) The Internal Auditor's Report for the 2015/16 accounts was accepted.
- e) The Finance Committee Chairman reported that at the 4 May meeting the following items were recommended (see Finance Committee minutes): -
 - Insurance cover: **It was resolved that** a revised quote from Came & Co for £823.94pa to include new play equipment under installation be accepted.
 - Risk assessments: **It was resolved that** the financial risk assessment was satisfactory. **It was resolved that** in future, new lease agreements should include a clause to ensure that tenants review risk assessments annually and submit updates to the Council.
- f) **It was resolved that** the Annual Governance Statement 2015/16 be approved.
- g) **It was resolved that** the Accounting Statements 2015/16 be approved.
- h) **It was resolved that** the revised Financial Regulations be approved.

059/2016 Planning:

- a) The Planning Committee Chairman reported that a working party meeting determined that the Senior Planner (Regeneration and Delivery) DDC be informed there were no brownfield sites in the parish.
- b) Community Land Trust (CLT): It was reported that a grant has been awarded from the CLT Start Up Fund for one day's support from a CLT specialist advisor to advance proposals to form a CLT in the community.

- c) It was noted that an open meeting on CLT's has been arranged for Wednesday 8 June at 7:00pm in the village hall, see 044/2016c. A pre-meeting will also be arranged. Wessex CLT, English Rural Housing Association and Action with Communities in Rural Kent will be represented.

060/2016 Recreation Ground

- a) A report on a pre-installation site meeting with the foreman of Playdale Playgrounds Ltd was given at which order details were discussed.
- b) **It was resolved that** a request regarding the fixing a memorial plaque to an item of new play equipment be agreed in principle (up to a cost of £50.00).
- c) Replacement of play area fence, gates and benches was considered. It was agreed that Councillors view play areas in the locality for ideas for the next meeting.
- d) **It was resolved that** the youth shelter side panels be cleaned and re-stained to match the oak frame.
- e) **It was resolved that** a request from the Scout Group to hold events be agreed.

The meeting was adjourned to hear Kent County Councillor Geoff Lymer and Kent Community Warden reports (see Parishioners' Question Time minutes).

Meeting reconvened.

061/2016 Village Hall and Reed Meadow

- a) Camper van causing long-term obstruction in the car park: The Community warden reported that she will contact the owner of the vehicle.
- b) Hall Car Park Lighting: A report was given on a site meeting with J.T Simons Electrical Services. A quote is awaited for two controlled lighting columns (front and rear corner, north-west side), each facing away from residential properties.
- c) **It was resolved that** a request from Shepherdsweil Preschool to display a banner at the foot of the drive for four weeks in September be approved.

062/2016 Highways

- a) A request from a parishioner regarding the visibility of 'No Entry' signs on the one-way street between Mill Lane and Coldred Road was considered. **It was resolved that** the matter be referred to Kent Highways.
- b) Coop crossroads priority: It was agreed that further evidence be sought regarding priority changes before approaching Kent Highways about this matter.

063/2016 Meadow View Land

- a) **It was resolved that** the kissing gate in Meadow View (leading to Eythorne Road) be replaced with a mobility timber kissing gate at an approximate cost of £270.00 +vat + installation.

064/2016 Other Items

- a) **It was resolved that** the updated Cemetery layout and map be accepted.
- b) KCC footpath diversion consultation for paths ER80 and ER81: **It was resolved that** the proposed diversions be accepted, providing the remaining field-edge paths are not cultivated (as agreed by the applicant) and the dangerous access down to Coxhill road (marked 'C' on map ER80/ER81/05/04/2016) be made safe.

- c) Review of Council Standing Orders: **It was resolved that** a minor addition to item 3r be agreed: - 'If two members so request, a vote may be taken by confidential signed ballot. The Clerk is instructed to tear up the ballot papers as soon as the ballot is declared'.
- d) Recent correspondence regarding the sale of the Bricklayer's Arms was noted.

065/2016 Date of next scheduled meeting

Wednesday 15 June 2016 7:30pm in Shepherdswell Village Hall

Public and press are cordially invited. An agenda will be displayed three clear days before the meeting.

066/2016 Closure of meeting: The meeting closed at 8:55pm

Note: Minutes subject to approval at the next meeting

Reports and Parishioners' Question Time at the Parish Council meeting held in Shepherdswell Village Hall on Wednesday 18 May 2016 at 7:30pm

Kent Community Warden Julliette West

Julliette's work over the past month has included the following: - Dog fouling, litter, abandoned vehicles, nuisance noise and smells and parking problems.

Julliette has been working with DDC Environmental Crime Unit regarding fly tipping, on-going investigations and prosecutions.

Courses/training attended: - Restorative Justice and Emergency Planning.

Contact Julliette on 07969 584174

KCC Councillor Geoff Lymer

Geoff reported that Kent County Council is calling for the Department of Health to reconsider its plans to change funding of community pharmacies, over fears it could lead to dozens of rural and suburban sites closing. This would have a considerable impact on access to pharmaceutical services, in particular those that serve rural villages, and to specific members of the population such as the vulnerable and elderly. It's believed over a quarter of Kent's 280 pharmacies could be affected adversely by the proposal, leading to reductions in services and even closures.

Kent County Council is to spend £4 million on potholes in the county with either square-cut pothole repairs, or larger areas of patching. Where possible, the fix will then be protected by surface dressing the whole road in the near future, to prevent damage by the next winter weather. This will start in mid-June and will be carried out on a district-by-district basis. Geoff reported that although the sum of money was large, a considerable amount will be taken by wage costs and overtime payments.

Geoff reported on assisted apprenticeships and business loans and funding.

Geoff was asked about possible abuses of the apprenticeship scheme and the mobile library service (see below).

Contact Geoff on 03000 411009, Mobile: 07960 490929, Email: geoff.lymer@kent.gov.uk

Mobile Library - New service expected to come into effect in late July 2016

Location	Stop name	Current day	Current time	Duration of stop (mins)	Current frequency	New day	New time	New duration (mins)	New frequency
Coldred	The Green	Friday	1000-1020	20	Weekly	Thursday	1340-1410	30	Fortnightly
Shepherdswell	Eythorne Road	Friday	1135-1155	20	Weekly	Thursday	1255-1325	30	Fortnightly
Shepherdswell	Railway Station	Friday	1110-1130	20	Weekly	Thursday	1135-1205	30	Fortnightly
Shepherdswell	The Bell PH	Friday	1030-1100	30	Weekly	Thursday	1100-1130	30	Fortnightly