

SHEPHERDSWELL WITH COLDRED PARISH COUNCIL

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Minutes of the Finance Committee meeting held on the 16th May 2017 at 8pm in Shepherdswell Village Hall.

PRESENT: Cllrs G Peagram (Chairman), B Crush, M Elgar, C Pickaver, K Regan, C White and C Tearle (Parish Clerk).

F01/2017 Declarations of Interest

Cllr C White OSI on minute number F/03/2017(a).

F02/2017 Minutes of the meeting of the 9th November 2016

It was resolved that they were approved

F03/2017 Finance

- a) The Committee considered a request from the Post Office Advisory Committee and the Shepherdswell Management Committee for financial assistance to enable them to establish a Post Office Outreach Centre in Shepherdswell Village Hall to start on the 16th June 2017.
It was resolved to recommend to the Council to award a grant of up to £600.00pa (£50/month)
- b) The Insurance Policy was reviewed with a recommendation to increase the cover on `Gates and Fences` to £12K in the light of the new allotment fencing
- c) The Asset Register was reviewed with the following changes:
 - i) Line 305 delete Post Office and insert Shepherdswell Village Hall
 - ii) Line 310 delete
 - iii) Line 314 delete
 - iv) Line 411 Re-name to the Scout Hut
 - v) Line 616 Now 2 Telephone Kiosks
 - vi) Line 623 To add Shepherdswell Difibrillator
- d) In view of the Legal fees expected and the Post Office Grant, these provisions have been increased to £4500.00 from £800.00 and £1050.00 from £450.00 respectively
- e) The Annual Return for the 2016/17 accounts and the Governance Statement were approved and it is recommended that Council approve and sign them off
- f) The Risk Assessments were reviewed and changes made where appropriate

F04/ Date of the next meeting

Wednesday 1st November 2017 in Shepherdswell Village Hall at 7.30pm.