

## SHEPHERDSWELL WITH COLDRED PARISH COUNCIL

Minutes of a Parish Council meeting held in Shepherdswell Village Hall on Wednesday 15 October 2014 at 7:30pm

**PRESENT:** Councillors B Crush (Chairman), K Catt, R Edmond, M Elgar, P Haselgrove, P Mummery, G Peagram, C Pickaver, K Regan  
10 Parishioners

**IN ATTENDANCE:** S Durbidge (Clerk to the Council)  
Kent County Councillor Geoffrey Lymer  
Dover District Councillors Mog Ovenden and Peter Walker  
Kent Community Warden Julliette West

**116/2014 Apologies:** Councillors I Robertson, C White, J Wolfenden

**Declaration of other significant interests:** Councillors K Catt 126/2014d; B Crush 123/2014ac; R Edmond 123/2014c; C Pickaver 124/2014b, 125/2014a, 126/2014ef.

**117/2014 Minutes of last Parish Council Meeting:** Minutes of 17 September 2014 were proposed, seconded and approved as a true record.

### **118/2014 Public Participation:**

One member of the public spoke regarding item 123/2014b.

One member of the public spoke regarding item 124/2014c.

### **119/2014 Clerk's Report – on Matters Arising**

- Kent Highways: A build-up of silt in the soakaway in Westcourt Lane has been removed; response regarding speed ramps in Eythorne Road has been placed in the correspondence folder.
- An inclusive play swing seat has been ordered and the bridge play item repaired.
- The new meadow has been cut free of charge by the Plymouth Brethren Christian Church volunteers.
- Tree safety inspection and Coldred Green tree maintenance recommendation is in the correspondence folder.
- Village hall car park planning application is being prepared for submission.
- HMRC have apologised for delays in vat refund payments.

### **120/2014 Finance:**

a) Balances as at 15 October 2014	£
Current Account	314.41
Business Account	63,840.20
NS&I Account - Village Hall	1,794.06
Car Park a/c	3,702.23
b) To approve payments	
English Landscapes (September)	450.08
AJ Wells (Mole control)	20.00
H C Kennett (Coldred Forum, safety work, play & fence repairs)	246.00
HAGS -SMP Ltd (Inclusive play equipment swing seat)	554.40

S Durbidge (Expenses from 17/09/14 – 15/10/14)	85.83
S Durbidge (Salary from 01/07/2014 – 30/09/2014)	1,606.84
Post Office Ltd (PAYE)	187.40
DDC (Hall car park planning application fee)	97.50
Cllr C Pickaver (Travel expenses - 18m at 0.45p/m)	8.10

- c) **It was resolved that** Cllr K Regan be delegated to complete a questionnaire regarding Members allowances.  
Local Authorities (Member Allowances) (England) Regulations 2003 (as amended)
- d) **It was resolved that** Remembrance Day donations of £100.00 be agreed for wreaths at Shepherdswell and Coldred memorials.

### 121/2014 Planning

- a) The Planning Committee Chairman reported on three decisions and the reiteration of a previous submission regarding Barville Farm wind turbine appeal at the 15 October meeting (see Planning Committee minutes).

### 122/2014 Recreation Ground

- a) It was agreed that no action be taken to provide latches for the play area gates since the annual safety inspection found no fault.
- b) The annual safety inspection of play equipment found only low risk or very low risk items requiring attention. **It was resolved that** the small works contractor be asked to deal with the necessary repairs and (subject to insurance approval) signs in accordance with BS EN 1176 be fixed to the play area gates.
- c) **It was resolved that** Messy Church be permitted to use the Scout Hut on 23/11/14 as the village hall was fully booked on that day.
- d) Recreation Ground Forum Report: It was noted that the SYZ building is now known as the Scout Hut. It was agreed that the Finance Committee might wish to consider the cost of replacement of play equipment reported as 'tired'. It was noted that dog owners should be reminded to remove dog waste. **It was resolved that** a request to cut back scrub vegetation on the bank be agreed.

### 123/2014 Village Hall

- a) It was agreed that signage for the car park be considered at the next meeting once the Council insurers have been consulted.
- b) The Shepherdswell and Coldred History Group made a request to survey land recently purchased by the Council. **Meeting adjourned to hear member of the public speak regarding item 123/2014b. Meeting reconvened.** It was agreed that the Group submit a contract with the Council regarding possible finds before the request be considered.
- c) Shepherdswell Preschool Lease: **It was resolved that** Cllrs K Regan, K Catt, G Peagram and I Robertson arrange a meeting with Shepherdswell Preschool to hear comments regarding proposed 30-year lease and report to Council.
- d) **It was resolved that** a letter of thanks be submitted to the Plymouth Brethren Christian Church volunteers for cutting the new meadow free of charge.

### 124/2014 Highways

- a) A report concerning a new field entrance in Westcourt Lane was submitted. It was agreed that permission for this work be investigated.

- b) Traffic through Coldred and Shepherdsweil: It was reported that 'volume and speed of traffic through the villages' will be an item on the next KALC Dover Area Committee agenda. KCC policy regarding 20mph speed limits has been placed in the correspondence folder.
- c) Approach Road & Hill Avenue Residents Assoc: Three quotes were presented to provide two new speed humps and repair an existing hump in Approach Road. **It was resolved that 50%** of the cost of the cheapest quote (£750.00 +vat) would be met by the Council.

#### **125/2014 Public Access Defibrillator**

- a) The provision of public access defibrillators was considered. It was reported that the cost of each defibrillator station could be approximately £1,200.00 +vat. It was agreed that parishioner feedback be sought on the proposal.

#### **126/2014 Other Items**

- a) Community Warden consultation: It was reported that KCC wish to reduce the number of wardens. **It was resolved that** Councillors forward their response to the consultation on behalf of the Council to the Clerk before 31/10/14.
- b) Draft memorials policy: **It was resolved that** the draft policy be accepted.
- c) It was reported that A Friend has kindly offered to donate a bench for the Cemetery. **It was resolved that** the offer be accepted and the bench be located on the north-west boundary.
- d) East Kent Railway: A report regarding noise nuisance and possible tree screening work was presented. **It was resolved that** a meeting with East Kent Railway to discuss the matter be arranged.
- e) It was noted that information regarding KALC Community Awards has been placed in the correspondence folder.
- f) **It was resolved that** Cllr C Pickaver be delegated to put forward information for prospective councillors to be included in a KALC 2015 election information pack.
- g) **It was resolved that** tie-back posts be provided for the new gates leading to the new meadow and a gulley at the village hall access road be cleared out.
- h) **It was resolved that** unsafe benches on Coldred Green be repaired for £81.00.

#### **127/2014 Date of next scheduled meeting**

**Wednesday 19 November 2014 7:30pm in Shepherdsweil Village Hall.**

Public and press are cordially invited. An agenda will be displayed three clear days before the meeting.

**128/2014 Closure of meeting:** The meeting closed at 9:30pm

*Note: Minutes subject to approval at the next meeting*

Reports and Parishioners' Question Time at the Parish Council meeting held in Shepherdswell Village Hall on Wednesday 15 October 2014 at 7:30pm

Kent Community Warden Julliette West

Julliette reported on the following matters dealt with over the past month: -  
Overgrown hedges, bus route matters, scam mail, school bus, nuisance animals, damage to vehicles, dog fouling, litter, noise nuisance, thefts from out buildings and vehicles, stolen vehicle, bike theft, speeding traffic, parking matters, road obstructions and substance misuse.

Julliette has also been involved with the Gateway Services at Dover, partnership training with Kent Police and Police Community Support Officers, flood training and emergency planning, scam training and trading standards.

KCC Councillor Geoff Lymer

Geoff reported on KCC being in 'transition' - consulting and looking for ways to farm-out services by March 2015 if possible, to save costs and try to keep Council Tax at current rate. Geoff was asked about KCC's role regarding illegal immigration at the Port at Dover. He replied that it's a matter for central Government and Border Control but that KCC money is spent looking after child asylum seekers.

DDC Councillor Mog Ovenden

Mog apologised for not having attended meetings at Shepherdswell recently; this has been due to a conflict of dates with meetings at DDC (including fracking matters). Mog referred to two planning appeals being held concurrently for wind turbines in the locality (Eastry and Barville Farm, Tilmanstone) and to the KCC Community Warden consultation.

Mog was asked about DDC's decision regarding fracking. She replied that DDC will support it only when it can be indisputably proven to be safe (see KCC Minerals & Waste Plan regarding water aquifers etc).

DDC Councillor Peter Walker

Peter also referred to his committee work undertaken at DDC preventing recent attendance at Shepherdswell. Peter reported that the Shepherdswell and Coldred Neighbourhood Plan, Neighbourhood Area application had received Cabinet approval. Peter urged the Council to respond to the KCC Community Warden consultation as the number of wardens will be cut if the KCC plan is not opposed. Peter also commented on the short time scale (given the quantity of documents to be read) regarding two local wind turbine appeals.

Parishioner Questions

- A parishioner spoke to the meeting regarding a proposed 2m extension to the planned 8m extension to the Scout Hut (formerly SYZ) to provide a Cricket Club kitchen and sports equipment storage (allowing the container to be returned). UK Power Networks are to examine the proximity of an existing power cable and transformer.
- A parishioner suggested that to reduce flooding on the football pitch, a shingle filled drainage slot be installed at the foot of the bank (it was agreed this matter be included in the next agenda.)