

## **SHEPHERDSWELL WITH COLDRED PARISH COUNCIL**

Minutes of a Parish Council meeting held in Shepherdswell Village Hall on Wednesday  
19 October 2016 at 7:30pm

**PRESENT:** Councillors K Regan (Chairman), A Barter, M Cobb, B Crush, R Edmond,  
M Harris, G Peagram, C Pickaver, C White

21 Parishioners

**IN ATTENDANCE:** S Durbidge (Clerk to the Council)

Dover District Councillor Mog Ovenden

Kent Community Warden Julliette West

**118/2016 Apologies:** Councillors M Elgar, I Robertson, A Williams

**Declaration of other significant interests:**

M Cobb, R Edmond, C White 122/2016c; C Pickaver 127/2016b & d

**119/2016 Minutes of last Parish Council Meeting:**

Minutes of 21 September 2016 were proposed, seconded and approved as a true record.

**120/2016 Public Participation:**

One member of the public spoke regarding item 122/2016e

One member of the public spoke regarding item 123/2016a

**121/2016 Clerk's Report** – on Matters Arising

- The side and patio area at the village hall was renovated by the Plymouth Brethren Christian Church volunteers.
- Hedges at the Cemetery and Meadow View cut, but trees close to the hedge within Meadow View now restrict tractor mobility.
- Diseased Ash trees at Coldred soakaway pond reported to DDC Tree Officer and at The Avenue, KCC Highways are to clear branches obstructing 30mph sign (Highways report that branches of the Lime trees are obscuring the village sign).
- Coldred pond gullies are to be cleared by Highways.
- The KCC Highways Project Engineer reports that the proposed HGV restriction scheme deferral is likely to be indefinite due to lack of funding (see 112/2016a).
- Shepherdswell Preschool lease is with their solicitor for consideration.
- KCC and DDC contacted regarding environmental crime along byway EE335; landowner assistance is required before the four burnt-out vehicles can be collected.
- Village hall car park lighting is to be installed by the contractor as soon cable trench excavation can be arranged.
- Historic England will not add Coldred War Memorial to the list of buildings of special architectural or historic interest.
- A cabinet and British Heart Foundation grant aided AED (defibrillator) has been installed in Coldred kiosk (BT and SE Coast Ambulance Service informed); kiosk signage to be considered.
- Tree Safety Report received for consideration at next meeting.

### 122/2016 Finance:

a) Balances as at 19 October 2016	£
Current Account	3,235.28
Business Account	56,267.84
NS&I Account - Village Hall	2,435.40
b) To approve payments	
English Landscapes (September)	465.96
Playdale Playgrounds Ltd (Snagging completed)	1,644.13
All Clear Services (Play area safety and level turf, clean shelters, etc)	245.50
S Durbidge (Salary from 01/07/2016 – 30/09/2016)	1,543.31
Post Office Ltd (PAYE)	385.80
S Durbidge (Expenses from 21/09/16 – 19/10/16)	35.76
I Medgett (Tree safety report)	195.00
c) <b>It was resolved that</b> a Victor Contractor 400 floor polisher at £508.80 and polisher repair at £111.04 be purchased as a gift for Shepherdswell Village Hall Committee using NS&I Account (less vat).	
d) <b>It was resolved that</b> Remembrance Day donations of £100.00 be agreed for wreaths at Shepherdswell and Coldred memorials.	
e) It was agreed that a decision on a grant request from the Shepherdswell and Coldred History Society be deferred to the Finance Committee Meeting (9/11/16).	

### 123/2016 Other Items (brought forward)

- a) An update was given regarding the possible relocation of Shepherdswell Post Office. **Meeting adjourned for parishioners to speak and general discussion regarding item 123/2016a. Meeting reconvened.** It was agreed that a public meeting be held in the village hall on 14/11/16 at 7:00pm by which time the response to a village questionnaire on this matter may have been assessed. All interested parties will be invited to consider options and a way forward.
- b) **It was resolved that** the Sibert's Close phone kiosk be adopted at a cost of £1.00.

### 124/2016 Planning:

- a) The Planning Committee reported on seven decisions at the 19 October meeting (see Planning Committee minutes).
- b) A report on a Community Land Trust and Affordable Housing working party meeting was given. A grant application to cover CLT legal and incorporation costs has been submitted. Four or five development sites have been identified and the owners are to be approached. DDC Planning and the English Housing Association will be consulted regarding suitability.

### 125/2016 Recreation Ground

- a) Topping-up of the play area surfaces with either Cushionfall or Play Area Bark was considered. It was agreed that this matter be deferred to the next meeting.

### 126/2016 Village Hall and Reed Meadow

- a) An update was given regarding progress with the provision of temporary allotments and lease. Herbicide application and ploughing of the allotment area is awaiting favourable conditions. The possible future provision of a water supply via the village hall requires further discussion.

- b) A request by a parishioner for a right of way by foot into the Village Hall Car Park was considered. It was agreed that the likely legal costs be put to the parishioner before instructing a solicitor to draw up an agreement.
- c) A request by a parishioner for a vehicular right of way through Reed Meadow was considered. It was agreed that the likely legal costs be put to the parishioner before instructing a solicitor to draw up an agreement.

**127/2016 Other Items**

- a) **It was resolved that** DDC be asked to reinstall the litter bin at Westcourt Lane (recently removed from land made private) in a suitable location.
- b) **It was resolved that** with a minor alteration, the draft Council Training/ Learning and Development Policy be adopted.
- c) It was agreed that the Finance Committee consider seeking a fresh Grounds Maintenance Tender for the 2017 season. It was noted that Coldred Forum may consider paying the difference in cost for Coldred Green to be cut to a higher standard.
- d) It was agreed that the working party meet to progress the recruitment of a new Clerk on 25/11/16 at 2:00pm.
- e) It was agreed that a letter of thanks be sent to the Plymouth Brethren Christian Church volunteers for their work to the side and patio area of the village hall.

**128/2016 Date of next scheduled meeting**

**Wednesday 16 November 2016 7:30pm in Shepherdswell Village Hall.**

Public and press are cordially invited. An agenda will be displayed three clear days before the meeting.

**129/2016 Closure of meeting:** The meeting closed at 8:55pm

*Note: Minutes subject to approval at the next meeting*

Reports and Parishioners' Question Time at the Parish Council meeting held in Shepherdswell Village Hall on Wednesday 19 October 2016 at 7:30pm

Kent Community Warden Julliette West

Julliette reported on on-going pollution problems (mainly bonfires and smoke). She pointed out that common sense should be used when lighting bonfires as regards burning garden waste and wind direction; commercial or toxic waste should not be burnt under any circumstances and you risk prosecution if smoke obscures vision on the highway.

Parking and traffic issues, scan calls - email and postal dealt with. Footpath obstructions and land owner issues were referred to the KCC Footpath Officer. Flytipping, theft and dog fouling (especially on Recreation Ground) reported and welfare issues.

Julliette reported that additional traffic management measures are to be taken at Shepherdswell Green for the next few months as construction work at the School will prevent most vehicles from entering the School site to drop-off children in the mornings.

Contact Julliette on 07969 584174

NHW Lead Coordinator Shepherdswell & Coldred Adam Hunter

Adam reported on a recent spate of burglaries within Shepherdswell – access being gained through back-doors or over-night.

Any info please call Kent Police on 101 or in confidence to Crimestoppers on 0800 555 111.

Please ensure you take a few moments to check your own security measures. It's clear from recent events that the village is being repeatedly targeted.

Contact Adam by email: [shepcoldnhw@gmail.com](mailto:shepcoldnhw@gmail.com)

#### DDC Councillor Mog Ovenden

Mog reported on

- Confirmation from KCC that no further contact with the Planning Authority for proposals to work the coal bed methane in the East of the County following the withdrawal of the three planning applications a couple of years ago (these did NOT involve fracking).
- DDC Scrutiny (Community and Regeneration) Committee meeting.
- Singlede Lane, Whitfield planning application for 133 houses and A2 dualling.
- Noise problems caused by this summer's Mind Festival at Chilli Farm, Coldred.

Contact Mog on 07775 193462 or [clrmogovenden@dover.gov.uk](mailto:clrmogovenden@dover.gov.uk)