

# ***SHEPHERDSWELL WITH COLDRED PARISH COUNCIL***

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Minutes of a Council Meeting held at Shepherdswell Village Hall on Wednesday 18<sup>th</sup> January 2017 at 1930hrs.

**PRESENT:** Cllrs. K Regan (Chairman), A Barter, M Cobb, R Edmond, M Elgar, M Harris, G Peagram, C Pickaver, I Robertson, C White, A Williams.  
C Tearle (Parish Clerk)

**IN ATTENDANCE:** Cllr. G Lymer (KCC), Cllr. P Walker (DDC), J West (Community Warden) and one member of the public.

**01/2017 Apologies;** Cllr. B Crush and Cllr.M Ovenden (DDC)

**02/2017 Minutes of the Parish Council Meeting dated 16<sup>th</sup> November 2016:**  
It was resolved to approve them.

**03/2017 Declarations of Interest:** Cllrs. C White and R Williams declared an OSI on item (9).

**04/2017 Appointment of new Parish Clerk:**

It was resolved to appoint Mr Colin Tearle as the Proper Officer and Responsible Financial Officer Council, accordingly the following resolutions were also passed in relation to the NatWest Bank Accounts.

- a) The signing rules in the current mandate, for the accounts detailed in section 2, be replaced in accordance with section 4.
- b) The authorised signatures in the current mandate, for the accounts detailed in section 2, be changed in accordance with sections 5 and 6 and the current mandate will continue as amended.

**05/2017 Clerk`s Report – Progress/information report.**

- a) A grant of £744.00 has been received from the National Community to form a Community Land Trust which we will hold until such time as the CLT require it to be released.
- b) UK Power Networks have paid £20.52 wayleave on the Recreation Ground.
- c) Re item 110/2016b, KALC have agreed to supply us with a Defibulator and Cabinet at the Scout Hut for about £100.00.
- d) The Coldred kiosk sign has been replaced with `Defibulator` and the old BT information decal has been removed.
- e) Lighting for the car park extension has now been installed.
- f) Reed Meadow allotment area has been ploughed.
- g) A VAT claim has been submitted.
- h) The correspondence file for Dec/Jan is available.

## 06/2017 Finance

### a) Balances as at 18<sup>th</sup> January 2017.

	£
Current A/C	352.54
Business A/C	52271.50
NS&I A/C	1918.87

### b) Payments made since 16<sup>th</sup> November 2016.

Idverde	465.96
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Whitecliffs Dover Ltd (Defibrillator installation at Coldred)	168.00
R K Graphics (3 `Children Playing` signs) re 134/2016d	531.00

### c) To approve payments:

KALC (New Clerk`s training course)	72.00
All Clear Services (Installation of kissing gate and safety work etc.)	1061.41
E J Ditton (Car park lighting) re 134/2106f	2129.23
Landtech SE Ltd (Ploughing and herbicide to football pitch/allotments)	456.00
S Durbidge (Expenses 16/11/16 – 31/12/16)	80.97
S Durbidge (Salary 01/10/16 – 31/12/16)	1543.31
Inland Revenue (PAYE)	385.80

### d) Annual Precept

It was resolved to send a demand to DDC for £37346.00. This kept the Parish Community Charge per dwelling the same as last year. (see appendix 2).

## 07/2017 Planning.

The Planning Committee Chairman reported on their deliberations of the 18<sup>th</sup> January 2016. (See Planning Minutes).

## 08/2017 Recreation Ground

It was considered necessary to top up the Cushionfall in the children`s play area at the recreation ground. Cllr. Peagram agreed to pursue this with Betteshanger Country Park to see if it was practical to share the costs of a joint load.

## 09/2017 Village Car Park re Disabled Bays

Cllr Williams agreed to research this issue.

## 10/2017 Reed Meadow/Village Hall Car Park.

- a) It was resolved that the Chairman and the Clerk would be responsible for producing draft leases to be sent to our Solicitor with regard to access over:
  - i) The Village Hall Car Park with Mrs Finlan.
  - ii) Reed Meadow with Mr Sansom.
- b) In order to prevent any possible future claim for a footpath across Reed Meadow and to continue to allow access by foot, the Council agreed to erect two signs which will read, "Permissive Footpath in accordance with Section 31(6) of the Highways Act 1980". The Chairman will arrange this.

**11/2017 Highways**

- a) It was agreed to work with the residents and pay 50% of the cost of two bags of aggregate for road repairs to Approach Rd and Hill Rd.
- b) To note the Minutes of the meeting of the Highways and Transportation Board of the 08/12/16.

**12/2017 Tree Condition Survey Report 2016.**

It was resolved that Hart Lee Tree Surgery Ltd be awarded the contract.

**13/2017 Grounds Maintenance Contract March 2017 – February 2020.**

It was agree to go out to tender with separate quotes for the two villages, and a combined one as in the past.

**14/2017 Item for inclusion in the next agenda.**

New Heritage Signs for Shepherdswell and Coldred as per a previously circulated document.

**15/2017 Date of next meeting**

This will be the 15<sup>th</sup> February 2017 in Shepherdswell Village Hall.

The meeting closed at 2056 hrs.

**NB.** Please note that in Appendix 1 are the verbal reports given by both Cllrs.G Lymer and P Walker and a written report by Cllr.M Ovenden.

## **APPENDIX 1**

### **REPORTS GIVEN AT THE COUNCIL MEETING OF THE 18<sup>TH</sup> JANUARY 2017.**

#### **J West (Community Warden)**

Listed below are some of the main issues she has had to deal with recently:

1. Abandoned/burnt out vehicle
2. Road obstructions (parking)
3. Quad bike/animal re-noise nuisance
4. Bonfire smoke
5. Footpath and traffic sign obstructions
6. Dog fouling
7. Trading standards and scam phone calls/emails
8. Individual issues concerning community engagement and welfare

#### **G Lymer (Kent County Councillor)**

Shortly when the weather improves KCC are once again going to do a pot-hole repairing programme, as well as looking into the 20mph limit in Shepherdswell.

KCC are also trying to keep on top of the litter problem along the A2.

#### **P Walker (Dover District Council)**

A report was given into the future development of the new Leisure Centre that is to be completed by January 2019 at a currently estimated cost of £22.6m. They have attracted a grant from Sport England .

The DTI regeneration project along Townwall Street is due to be completed by 2020.

The old Sports Centre will become a car park.

Other matters being looked into was how to obtain grants from Government for recycling and improving various enforcement issues.

#### **M Ovenden (Dover District Council) – written**

The new Dover Sports and Leisure Centre will soon be a reality, with BAM being appointed as the main contractor. Recently District Councillors had a tour of the new seafront development which is beginning to take shape.

The campaign is continuing with Highways England about HGV`s and have twice written to them about accidents and holdups at the Lydden set of traffic lights. The new HGV signage has been completed at the top of Wigmore Lane and should reduce the number of HGV`s coming through Eythorne to access the A2 at Coxhill.

At DDC I will be pressing for more resources for rural areas and help for young people.

### Appendix 3

#### DRAFT PRECEPT FOR YEAR 2017/18:

			£
Estimated total net expenditure 2017/18			28,500
ADD FOR:	(a) contingencies (25% of net expenditure)		7,125
	(b) working balance		1,000
			<u>36,625</u>
LESS:	Expected balances in hand as at 31 March 2017	22,00	
	LESS: Earmarked reserve for:	0	
	Changing room grant	5,000	
	Play area fencing and benches	7,000	
	Reed Meadow improvements	10,00	
		<u>0</u>	
	Total earmarked reserves	22,00	
		<u>0</u>	
			<u>0</u>
	<b>Precept:</b>		<u><u>36,625</u></u>
	Less: Assumed compensating grant received		470
	<b>Precept Demand:</b>		<u><u>36,155</u></u>

**Annual D Band Parish Council Tax 2017/18 = £49.34 assuming D band base rate of 732.71 = £0.95**

Annual D Band Parish Council Tax 2016/17 = £48.85 assuming D band base rate of 732.71 = £0.94

Note: 'Governance and Accountability for Local Councils - A Practitioners' Guide' (England) March 2016 s.5.160 states: -  
As authorities have no legal powers to hold revenue reserves other than those for reasonable working capital needs, or for specifically earmarked purposes, whenever an authority's year-end general reserve is significantly higher than the annual precept or rates and special levies, an explanation should be provided to the auditor.