

## SHEPHERDSWELL WITH COLDRED PARISH COUNCIL

Minutes of a Parish Council meeting held in Shepherdswell Village Hall on Wednesday 16 March 2016 at 7:30pm

**PRESENT:** Councillors K Regan (Chairman), A Barter, B Crush, R Edmond, M Harris, M Elgar, G Peagram, C Pickaver, C White  
16 Parishioners

**IN ATTENDANCE:** S Durbidge (Clerk to the Council)  
Dover District Councillors Mog Ovenden and Peter Walker  
Police Community Support Officer, Tom Smith

**027/2016 Apologies:** Councillors M Cobb, I Robertson, A Williams, Kent Community Warden Julliette West.

**Declaration of other significant interests:**

C White 033/2016b, 034/2016be, 036/2016a; B Crush 034/2016def; R Edmond 034/2016cde.

**028/2016 Minutes of last Parish Council Meeting:**

Item 020/2016c was corrected to include the purchase of seed. Item 021/2016g was corrected to include the word insuring in Preschool lease. Minutes of 17 February 2016 were then proposed, seconded and approved as a true record.

**029/2016 Public Participation:**

One member of the public spoke regarding item 033/2016a.

One member of the public spoke regarding item 036/2016a.

**030/2016 Clerk's Report** – on Matters Arising

- KCC have reimbursed the Council £295.80 for Coldred verge mowing.
  - The hedges at the Cemetery and Meadow View have been cut.
  - A new hedge has been planted to screen Preschool.
  - UK Power Networks sought permission to prune trees near power lines at the Recreation Ground.
  - Multiple cases of fly tipping reported to DDC.
  - KCC Highways are to remove silt from the Westcourt Lane soakaway.
  - Small works contractor cut up fallen tree in Cemetery and repaired damage caused by burnt clothing at the youth shelter.
  - A preliminary report was received from the Shepherdswell and Coldred History Society regarding a new geophysical survey at Reed Meadow.
  - A replacement boundary fence to the rear of the village hall has been erected.
- Correspondence and verbal update

**031/2016 Finance:**

a) Balances as at 16 March 2016	£
Current Account	894.06
Business Account	64,496.49
NS&I Account - Village Hall	2,220.90

b) To approve payments	
English Landscapes (February)	459.08
Action with Communities in Rural Kent (Annual subscription)	50.00
Elite Arborists (Tree stump removal at village hall, see 008/2016g)	95.00
I Medgett (Supply and plant Beech hedge at village hall, see 008/2016g)	401.00
All Clear Services (Cemetery, youth shelter and village hall work )	350.63
K Regan (Travel expenses)	38.25
Coldred Forum (In lieu verge mowing for year 2015/16 - paid by KCC)	295.80
S Durbidge (Expenses from 17/02/16 – 16/03/16)	43.75
Landtech SE Ltd (Herbicide application to proposed allotment area)	148.80
Landtech SE Ltd (Length of replacement fence to village hall boundary)	771.48
c) <b>It was resolved that</b> a payment of £21.00 for the hire of Shepherdsweil Village Hall for Speedwatch training be approved.	
d) <b>It was resolved that</b> Mr G Gray be appointed as Internal Auditor for the 2015/16 accounts.	

### 032/2016 Planning:

- a) The Planning Committee Chairman reported on three decisions at the 16 March meeting (see Planning Committee minutes).
- b) It was noted that Council registration with the CLT Network will be delayed until April when additional benefits will become available.
- c) DDC Neighbourhood Planning (NP) Workshop: It was reported that the meeting had been attended to keep the Council up to date with NPs although it had been resolved that the Council would not proceed with a Plan of its own. Sandwich Town Council and Ash NP Committee were the other attendees.

### 033/2016 Recreation Ground

- a) A report on working party meetings regarding the play area equipment replacement project was given. Three compatible quotes had been received and equipment similar to that on offer examined. A recommendation regarding equipment manufactured by Playdale Playgrounds Ltd was put forward. **It was resolved that** the expenditure of £28,996.30 +vat be agreed for the complete replacement of the existing play equipment, with 50% payment on order and balance upon full completion (i.e. Council in receipt of the post-installation report and all snagging completed). Local Government (Misc Provisions) Act 1976, s.19
- b) **It was resolved that** the Shepherdsweil WI may look to hire the Scout Hut for a Health and Hygiene course on 28/04/16 (village hall fully booked that day).

### 034/2016 Village Hall and Reed Meadow

- a) Proposed path from Coxhill outside access roadway handrail: It was reported that a specification for tenders is being produced.
- b) Lighting the dedicated car park: It was agreed that specialist advice and quotes be sought for a suitable lighting scheme.
- c) A report on a working party meeting regarding assigning the lease as requested by Mode Hair and Beauty was given. Draft documents produced by the Council's solicitor have been presented to the tenant for approval.
- d) A report on a working party meeting regarding finalising the new 30-year lease for Shepherdsweil Preschool was given. **It was resolved that** a meeting be

- arranged with the Council's solicitor to discuss Tenants Portion (of utilities) and suitable plans of demarcation to produce a Full Internal Repairing and Insuring Lease (Cllrs B Crush, R Edmond, K Regan).
- e) A report on a working party meeting regarding a new 30-year lease for Shepherdswell Village Hall was given. It was reported that an up to date full site plan including the new car park and Preschool extension had been ordered. **It was resolved that** once the plan was available a meeting be arranged with the Council's solicitor (Cllrs B Crush, R Edmond, K Regan).
  - f) A report on a working party meeting regarding finalising the lease for the Reed Meadow Allotment Association for temporary allotment provision was given. It was reported that a meeting is to be arranged with the Association to agree rent and water supply details (Cllrs T Barter, G Peagram, A Williams). Parish Plan objective C2.4.
  - g) **It was resolved that** a request from Shepherdswell Spartans Youth FC to look to hire the Scout Hut in May for their Annual General Meeting be agreed.

### **035/2016 Highways**

- a) Progress with Traffic Regulation Order (Kent Highways) for Coxhill and Eythorne: It was reported that the design team work on this scheme will commence early April and should be deliverable within months. Sincere thanks were offered to DDC Cllr M Ovenden for her work on this project. Parish Plan objective T2.1.
- b) Co-op crossroads and visibility when exiting Westcourt Lane: **Meeting adjourned for parishioners to speak and general discussion regarding item 035/2016b. Meeting reconvened.** It was agreed that a letter be sent to Kent Highways suggesting that 'Give Way' signs and corresponding road markings be provided for all four roads at this junction. It was agreed that funding such a scheme might be considered. Parish Plan objective T2.3.

### **036/2016 Other Items**

- a) **It was resolved that** a request from the Village Green Association for the Council to hire the village hall for The Queen's 90<sup>th</sup> birthday celebrations was agreed.
- b) Speakers and topics for the Annual Parish Meeting were considered. It was agreed that speakers on the following topics be invited: - Age Concern, Community Land Trusts/Village SOS, Shepherdswell and Coldred History Society.
- c) Recent correspondence regarding the Bricklayer's Arms was noted.

### **037/2016 Date of next scheduled meeting**

**Wednesday 20 April 2016 7:00pm in Shepherdswell Village Hall immediately followed by the Annual Parish Meeting at 8:00pm. Additional items for the Annual Parish Meeting agenda are welcome and should be submitted to the Clerk by Friday 8 April.**

Public and press are cordially invited. The Annual Parish Meeting agenda will be displayed seven clear days before the meeting. The Council meeting agenda will be displayed three clear days before the meeting.

### **038/2016 Closure of meeting:** The meeting closed at 9:10pm

*Note: Minutes subject to approval at the next meeting*

Reports and Parishioners' Question Time at the Parish Council meeting held in Shepherdswell Village Hall on Wednesday 16 March 2016 at 7:30pm

Kent Community Warden Julliette West

Julliette provided the following information after the meeting: -

Matter dealt with have included: - Nuisance dogs, Nuisance noise, Trespass, Fire related incident, Fly tips, Traffic control, Road obstruction/ parking obstruction, Litter, Abandoned vehicle/bike, Theft, Individual welfare and Victim support.

Courses/training attended: -

Restorative Justice Practitioner, Restorative Justice Practitioner clinic (police station) and First Aid (refresher).

Contact Julliette on [07969 584174](tel:07969584174)

Police Community Support Officer Tom Smith

Tom reported on recent attempted burglary issues within the village. An intruder was reported at Sibertswold School and escorted from the premises by school staff.

Our Police Community Support Officer is our point of contact for all local policing concerns. Call 101 or email [csu.dover@kent.pnn.police.uk](mailto:csu.dover@kent.pnn.police.uk)

DDC Councillor Peter Walker

Peter reported on

- DDC budget process, development of tourism and the regeneration of Dover Town (St James development).
- Western Heights potential development.
- Chilli Farm event (see below).

Contact Peter on 07768 106009 or [wyorks@msn.com](mailto:wyorks@msn.com)

DDC Councillor Mog Ovenden

Mog reported on

- Funding for a project to commemorate, by name, the 1.7 million British and Commonwealth losses from both world wars.
- Consultation for Indoor Sports Facility Strategy and a New Leisure Centre (see DDC web site).
- Questions concerning proposed Traffic Restriction Orders for Coxhill and Eythorne.

Contact Mog on 07775 193462 or [clrmogovenden@dover.gov.uk](mailto:clrmogovenden@dover.gov.uk)

'Mind Festival 2016' at Chilli Farm, Coldred on 3<sup>rd</sup> 4<sup>th</sup> & 5<sup>th</sup> June

Mind Festival CEO Nigel Bale and Manager Mark Daniels together with DDC Community Development Officer Becky Dyer attended the Parish Council meeting to outline activities and answer questions about the event. The Mind Festival is aimed at raising awareness of mental health for MIND. 700-800 Persons are expected to attend the event and camping will be permitted. Music will play until midnight (11:30pm on Sunday) and limited to 62dB at the site boundary. A hotline number will be available. An Event Plan will be forwarded when updated. Staggered start times and early opening for camping is aimed at avoiding possible traffic conflicts with Lydden Hill Race Circuit meetings. The event will be monitored by DDC Environmental Health.

See website: <http://mindfestivals.co.uk>