

SHEPHERDSWELL WITH COLDRED PARISH COUNCIL

Minutes of a Parish Council meeting held in Coldred Marquee on Wednesday 15 July 2015 at 7:30pm

PRESENT: Councillors K Regan (Chairman), A Barter, M Cobb, B Crush, R Edmond, M Elgar, M Harris, G Peagram, C Pickaver, I Robertson, C White, A Williams
19 Parishioners

IN ATTENDANCE: S Durbidge (Clerk to the Council)
Dover District Councillors Peter Walker (and Mog Ovenden from item 086/2015)
Kent Community Warden Julliette West

077/2015 Apologies: None

Declaration of other significant interests:

Cllrs R Edmond, C White 084/2015a; M Elgar, M Harris, C Pickaver 085/2015ab
Cllr B Crush 084/2015abcd; C Pickaver 086/2015a

078/2015 Minutes of last Parish Council Meeting:

Item 072/2015b was corrected to read village car park (not village hall car park).
Minutes of 17 June 2015 were then proposed, seconded and approved as a true record.

079/2015 Public Participation:

One member of the public spoke regarding item 083/2015a

080/2015 Clerk's Report – on Matters Arising

- The Shepherdswell Heritage sign has been collected for repair by DDC.
- BT state that a decision on the Coldred phone kiosk adoption request is likely by September.
- Recreation Ground steps have been swept and encroaching vegetation cut back.
- Co-signatories: NatWest has been issued with updated information and NS&I contacted for necessary forms.
- Vat claim submitted.

081/2015 Finance:

a) Balances as at 15 July 2015	£
Current Account	1,458.70
Business Account	78,587.54
NS&I Account - Village Hall	2,204.91
Car Park a/c	-
Earmarked Village Hall Car Park Donations	400.00
b) To approve payments	
Keystone Builders (Village hall foul drain repair)	167.00
GTA Electrical (Village hall access road new bollards and floodlight)	951.50
Society of Local Council Clerks (Annual Subscription)	118.00
Action Communities Rural Kent (4*Affordable Housing seminar)	105.00
English Landscapes (June)	459.08
KALC (2*New Councillor Induction training event)	50.00
S Durbidge (Expenses from 17/06/15 – 15/07/15)	10.84

S Durbidge (Salary from 01/04/2015 – 30/06/2015)	1,684.30
Post Office Ltd (PAYE)	206.80
DDC (Allotment sheds planning application fee – see 084/2015d below)	192.50
Cllr C Pickaver (Travel expenses - 18m at 0.45p/m)	8.10

- c) It was noted that a donation of £400.00 for the village hall car park has been received from Shepherdswell Garden Club as the Council share of profits from a recent Garden Safari event and that £623.95 is to be donated by Shepherdswell Wednesday Club. It was agreed that a letter of thanks be sent to each Club.
- d) **It was resolved that** the following be added as co-signatories for the NS&I a/c: - Cllrs A Barter, M Cobb, G Peagram, K Regan and that ex-Cllr co-signatories be removed.

082/2015 Planning:

- a) The Planning Committee Chairman reported on one decision taken at the 15 July meeting (see Planning Committee minutes).
- b) It was noted that Cllrs M Cobb, M Elgar, I Robertson and Working Party member G Betteridge are to attend an Action with Communities in Rural Kent seminar on Affordable Housing and Community Land Trusts.

083/2015 Recreation Ground

- a) Replacement play equipment: **It was resolved that** a Working Party (Cllrs M Cobb, B Crush, G Peagram) be set up to liaise with the Play Park Action Group members to make a firm proposal to the Council.
- b) It was reported that at the time of inspection by the Health & Safety Coordinator the path leading to the steps had been swept and slip hazards removed. It was agreed that inspection of the steps be included in the weekly voluntary inspections carried out by Councillors.

084/2015 Village Hall and Reed Meadow

- a) It was noted that the village hall car park management plan was approved by DDC on 23/06/15. **It was resolved that** the lowest of three quotes to complete the work in accordance with planning conditions be accepted once the quotes have been received and inspected by the Chairman and Clerk. **It was resolved that** a quote of £250.00 +vat from Walker Construction (UK) Ltd to apply hot thermoplastic white lining and lettering to the entrance be accepted.
- b) **It was resolved that** no action be taken regarding the Finance Committee recommendation to investigate the safety of the steps from Coxhill other than a fresh application of marker paint and the renovation of warning notices.
- c) **It was resolved that** a quote of £1,100.96 +vat from Landtech SE Ltd for an edged path of Type 1 aggregate from the village car park to Reed Meadow and the provision of two galvanised kissing gates be accepted.
- d) **It was resolved that** additional costs to get the allotment planning application validated by DDC, including new drawings to satisfy the planners at approx £450.00 are agreed. **It was resolved that** a Working Party (Cllrs A Barter, G Peagram, A Williams) be set up to liaise with the Reed Meadow Allotment Association.

085/2015 Village Greens

- a) **It was resolved that** when the Coldred phone kiosk has been purchased, a public access defibrillator be installed in it at a likely cost of £1,520.00 +vat.
- b) **It was resolved that** three litter bins on Coldred Green be replaced with Broxap Maelor Trafflex green litter bins at a total cost of approx £505.00 +vat +installation. It was noted Coldred Forum will continue to empty the bins.

086/2015 Highways

- a) **It was resolved that** a formal request be made to the Dover Joint Transportation Board to consider the 2014 traffic survey and speed issues compiled by Coldred Forum and Speedwatch.
- b) Coop store pavement: It was reported that the free passage of pushchairs, wheelchairs, mobility scooters and disabled persons is severely restricted with less than 0.5m of clearway outside the store. **It was resolved that** a letter be sent to the Manager requesting a reduction in the number of obstructions.
- c) It was noted that information regarding potential new roadside nature reserves has been placed in the Correspondence Folder.

087/2015 Former Shepherdswell & Coldred Parish Plan Association

- a) Cllr I Robertson introduced his report on Neighbourhood Planning. It was agreed that a Council meeting be held on 5/08/2015 to discuss this matter.
- b) A report on progress with the Parish Plan Traffic and Transport objectives was introduced by Cllr G Peagram. It was agreed that the setting up of a working group be considered at the next meeting. Progress with HGV signage on the A2 and width restriction for Coxhill (subject to Traffic Regulation Order and local funding) was discussed.

088/2015 Other Items

- a) The location of certain dog waste bins in Shepherdswell was considered as suggested by a parishioner. It was agreed that the concerns expressed were noted, but that no action be taken at this time.
- b) Questionnaires: It was reported that public questionnaires received by the Council are placed on the Council website for all to respond. It was agreed that questionnaires for Council response should be forwarded by the Clerk to only those Councillors he judged to have the greatest knowledge and experience in that particular topic so that they may reply on behalf of the Council.
- c) A report on certain footpaths was submitted by Cllr A Barter. It was agreed that the matter be forwarded to KCC Public Rights of Way.
- d) The resiting of a memorial plaque to Ron Clarke (Parish Cllr 1955-1988) was considered. It was agreed that the Council would liaise with the Village Hall Management Committee regarding this item.

089/2015 Date of next scheduled meeting

Wednesday 5 August 2015 7:30pm in Shepherdswell Village Hall.

Public and press are cordially invited. An agenda will be displayed three clear days before the meeting.

090/2015 Closure of meeting: The meeting closed at 9:20pm

Note: Minutes subject to approval at the next meeting

Reports and Parishioners' Question Time at the Parish Council meeting held in Coldred Marquee on Wednesday 15 July 2015 at 7:30pm

Kent Community Warden Julliette West

Julliette has dealt with the following issues over the past month: -

Multiple fly-tipping episodes, vehicle obstruction preventing recycling collections, phone hard sales issues, overgrown hedges, stray dogs and dog fouling, noise nuisance, bonfire smoke and pollution matters.

Julliette has been team working for Operation Stack, a domestic abuse shelter and the Shepherdswell station project.

Contact Julliette on 07969 584174

DDC Councillor Peter Walker

Peter reported on three issues: -

- Chilli Farm, Coldred – a forthcoming music event might be an issue for nearest residents. Peter has talked to DDC Licensing to ensure adequate Police cover as regards traffic movements. The DDC Enforcement Officer will deal with excessive noise issues if necessary.
- Lydden Hill Race Circuit – At a full meeting of DDC Peter chased progress with over fifty planning conditions regarding the use of the circuit and what action has been taken – if any. (Cllr M Ovenden is monitoring site issues on race days.)
- With a number of pubs in the rural area under treat of closure, Peter urged residents to support their local as a place for social interaction which might otherwise be lost.

Contact Peter on 07768 106009 or Email: wyorks@msn.com

Parishioner Matters

The Chairperson of the Shepherdswell & Coldred History Society thanked the Parish Council for permission to carry out a recent geophysical survey of Reed Meadow. It was reported that initial findings may indicate that the Meadow once held an Iron Age banjo enclosure. Further details will be released at a Society event on Saturday 5 September at Shepherdswell Village Hall. Evidence of such enclosures is apparently rare in Kent due to soil type and cultivation and the Society hope that time and permission be allowed for trench investigation before allotment or other use of the area is proceeded with.