

SHEPHERDSWELL WITH COLDRED PARISH COUNCIL

Minutes of a Parish Council meeting held in Shepherdswell Village Hall on Wednesday 20 May 2015 at 7:30pm

PRESENT: Councillors B Crush (Chairman), A Barter, M Cobb, R Edmond, M Elgar, M Harris, G Peagram, C Pickaver, K Regan, I Robertson, C White, A Williams
4 Parishioners

IN ATTENDANCE: S Durbidge (Clerk to the Council)
Kent Community Warden Julliette West

047/2015 Election of Officers

- a) Chairman for Municipal Year – Cllr K Regan
- b) Vice-Chairman for Municipal Year – Cllr B Crush

Councillor Regan took the Chair and on behalf of the Council thanked Councillor Crush for his work as Chairman of the Council over the past years.

048/2015 Kent Model Code of Conduct for Parish Councils: (The Localism Act 2011)

- a) **It was resolved that** dispensations be granted for Councillors with ‘Disclosable Pecuniary Interest’ in the topics listed below to allow participation in discussion and voting: -

Councillor	Shepherdswell Village Hall	Shepherdswell Scout Hut	Coldred Forum	Fracking/gas extraction etc
B Crush	✓	✓		
M Cobb	✓	✓		
R Edmond	✓			
M Elgar			✓	
M Harris			✓	
C Pickaver			✓	
C White	✓	✓		
A Williams				✓

It was resolved that without dispensation the number of persons prohibited from participating in the agenda item could be so great a proportion of the body transacting the business as to impeded the transaction of business and that granting the dispensation is in the interests of persons living in Shepherdswell with Coldred Parish Council’s area. Dispensations will expire on 18 May 2016 (at the Annual Meeting of the Council).

049/2015 The General Power of Competence: (The Localism Act 2011)

- a) **It was resolved that** the Council continues to meet the conditions of eligibility for the general power of competence.

The meeting was adjourned to hear the Kent Community Warden report and comments on non-agenda items (see Parishioners’ Question Time minutes). Meeting reconvened.

050/2015 Apologies: Dover District Councillors Mog Ovenden and Peter Walker.
Declaration of other significant interests: B Crush, R Edmond, C White 059/2015a&b;
M Elgar, M Harris, C Pickaver 060/2015a&b; G Peagram 061/2015a; A Barter
057/2015e (Hiscox Ltd).

051/2015 Minutes of last Parish Council Meeting: Minutes of the 15 April 2015 were amended (Clerk's report, four typos) proposed, seconded and approved as a true record.

052/2015 Public Participation: None

053/2015 Minutes of the Annual Parish Meeting: Matters arising
It was reported that the bus service from 'Lydden, Husks' was being investigated.

054/2015 Appointment of Committee Members:

Planning Committee

Councillors A Barter, M Cobb, M Harris, R Edmond, M Elgar, I Robertson

Finance Committee

Councillors B Crush, M Elgar, G Peagram, C Pickaver, K Regan, C White

055/2015 Appointment of Representatives

a) KALC (Dover Area)	A Williams & C Pickaver
b) Highways	B Crush
c) Village Hall	M Elgar
d) Web Site	I Robertson
e) Health & Safety Coordinator	I Robertson
f) Recreation Ground	B Crush & C White
g) Footpaths, Trees & Meadow View	M Harris
h) Recreation Ground Forum	B Crush & C White
i) Police	I Robertson & K Regan
j) Burial Ground	R Edmond
k) Dover West Neighbourhood Forum	G Peagram
l) Parish/Neighbourhood Plan	G Peagram & Clerk
m) <u>Planning Applications</u>	
Coxhill, Westcourt Lane, Westcourt Downs, The Terrace, The Grange	I Robertson & B Crush
Coldred Road, Shepherds Well Green, Church Hill, Moorland Road	M Elgar & M Harris
Mill Lane, Millfields, Moon Hill, Sibert's Close, St. Andrew's Gardens	K Regan & G Peagram
Approach Road, Hill Avenue, Hazling Dane, Meadow View Road, Bernards Gardens	M Cobb & C Pickaver
The Glen, Penfold Gardens, Station Road, Eythorne Road, Long Lane	R Edmond & C White
Coldred, Upton Wood, Waldershare Park, Waldershare House	A Barter & A Williams
Lydden Race Circuit and other consultations not included above	M Elgar & B Crush

056/2015 Clerk's Report – on Matters Arising

- A decision by Preschool regarding an offer of a new 30-year lease is awaited.
- The Land Registry has registered the Council as proprietor of the Cemetery and an additional area has been Consecrated (see 037/2014a).
- The Shepherdswell and Coldred History Society intend to perform a geophysical survey of the Reed Meadow on 6/7 June (see 137/2014b).
- Site meetings attended with the Play Park Action Group with three equipment manufacturers regarding ideas for new play equipment.
- The swinging steps item within the play area has been repaired.
- Planning permission for Scout Hut changing room extension granted by DDC.
- Construction work on the village hall car park extension commenced.
- A vat claim has been submitted.

057/2015 Finance:

- | | |
|---|-----------|
| a) Balances as at 20 May 2015 | £ |
| Current Account | 1,386.10 |
| Business Account | 90,580.17 |
| NS&I Account - Village Hall | 2,204.91 |
| Car Park a/c | 912.73 |
| b) To approve payments | |
| Broker Network Ltd (Insurance) | 761.74 |
| English Landscapes (April) | 459.08 |
| I Medgett (Meadow View tree inspection – see 17a) | 15.00 |
| H C Kennett (Safety work and play area repairs inc stainless steel parts) | 322.96 |
| R J May (Scout Hut redecoration part a/c, to close 2009 SYZ grant) | 252.75 |
| S Durbidge (Expenses from 15/04/15 – 20/05/15 inc toner for printer) | 60.38 |
- d) The Internal Auditor's Report for the 2014/15 accounts was accepted.
- e) The Finance Committee Chairman reported that at the 6 May meeting the following items were recommended (see Finance Committee minutes): -
- Insurance cover: Recommend acceptance of a revised 3-year long-term agreement from Came & Co (Hiscox Ltd) at £761.74pa.
 - Risk assessments: The Committee recommended investigating the safety of the steps from Coxhill to Mode Hair & Beauty.
 - Assets of Community Value: Recommended that suitable village organisations be advised they may need to reform if they wish to take advantage of a sale.
- It was resolved that** the Finance Committee recommendations be accepted.
- f) **It was resolved that** the Accounts and Annual Governance Statement for year ended 31 March 2015 be approved and signed by the Council as recommended by the Finance Committee and required by the Accounts and Audit (England) Regulations 2011 Part 4 Regulation 13.
- g) **It was resolved that** NatWest bank be requested to add the following Councillors as co-signatories: A Barter, M Cobb, A Williams (and remove ex-Councillors).

058/2015 Planning:

- a) The Planning Committee Chairman reported on four decisions and representation to the Planning Inspector at the 6 May meeting (see Planning Committee minutes).

- b) The Chairman of the Affordable Housing Working Party reported on a meeting with the ACRK Rural Housing Enabler regarding five possible sites (see Working Party minutes).
- c) A report was given by Cllr I Robertson on a Neighbourhood Planning Awareness Event attended in March.

059/2015 Village Hall and Reed Meadow

- a) It was agreed that a fence and rising-arm barrier at the entrance to the new car park area be investigated and a price obtained.
- b) It was agreed that a price to install two (metal) kissing gates be brought to the next meeting (see 031/2015d).

060/2015 Village Greens

- a) It was reported that a questionnaire sheet has been placed in the Coldred Green phone kiosk to determine usage prior to considering possible adoption from BT.
- b) The waste bins at Coldred Green are in poor condition. DDC Waste Services are to advise their cost to replace and service new bins (including a dog waste bin).
- c) **It was resolved that** a request by the British Heart Foundation to use Shepherdswell Green on 13 September as part of the Kent Cycling Festival 2015 be approved, subject to vehicles to be parked at Sibertswold School (permission to be sought), St Andrew's Church to be notified and details of the event included in the Shepherdswell & Coldred News (August issue).

061/2015 Former Shepherdswell & Coldred Parish Plan Association

- a) **It was resolved that** a request from the former Parish Plan Association to take over the assets of the Association and utilise the information that the Association had gathered as a basis for the Neighbourhood Plan be accepted. It was agreed that a working party meeting to consider Traffic and Transport objectives be considered at the next meeting. Cllrs I Robertson and G Peagram agreed to produce a report regarding Neighbourhood Planning for the next meeting.

062/2015 Other Items

- a) Meadow View Land: **It was resolved that** a parishioners' offer to renew a length of shared boundary fence at no charge be accepted. **It was resolved that** a diseased limb be removed from a Cherry tree at a cost of £280.00 +vat.
- b) It was agreed that parishioner suggestions regarding dog waste bin locations in Shepherdswell be considered at the next meeting.
- c) The Council Standing Orders (revised on 17 September 2014) were reviewed.
- d) **It was resolved that** the Clerk be authorised to give Council approval for regular community events on Council land.

063/2015 Date of next scheduled meeting

Wednesday 17 June 2015 7:30pm in Shepherdswell Village Hall

Public and press are cordially invited. An agenda will be displayed three clear days before the meeting.

064/2015 Closure of meeting: The meeting closed at 9:45pm

Note: Minutes subject to approval at the next meeting

Reports and Parishioners' Question Time at the Parish Council meeting held in Shepherdswell Village Hall on Wednesday 20 May 2015 at 7:30pm

Kent Community Warden Julliette West

Julliette has dealt with the following issues over the past month: -

Nuisance noise, dogs and bikes
Nuisance smoke and bonfires
Nuisance litter (including Recreation Ground)
Stray animals, dogs and a horse
Dog nuisance (bite)
Parking problems
Theft/ vehicle
Nuisance phone calls (possible scams)
Bogus doorstep sellers – Tarmac
Neighbour disputes
Overgrown hedgerows/ footpaths

Julliette is helping to co-ordinate the Shepherdswell station improvement project in conjunction with Southeastern Railway. A number of village groups and individuals have expressed an interest. Contact Julliette on 07969 584174

Parishioner Questions

- A parishioner spoke to the meeting regarding a number of cases of discourteous behaviour shown by cyclists towards horse riders using Singledge Lane. Kent Highways are to be contacted regarding the possible installation of 'Horse and Rider' warning signs.
- A Councillor reported to the meeting that a Kent Police speed camera van has been parking at the Westcourt Road/A2 junction, blocking sightlines for vehicles joining the A2 at this junction.
- A parishioner reported to the meeting repeated cases of dog waste problems at a property in Westcourt Lane. The Community Warden is to investigate.