

SHEPHERDSWELL WITH COLDRED PARISH COUNCIL

Minutes of a Parish Council meeting held in Shepherdswell Village Hall on Wednesday 21 May 2014 at 7:30pm

PRESENT: Councillors B Crush (Chairman), K Catt, R Edmond, P Haselgrove, P Mummery, G Peagram, C Pickaver, K Regan, I Robertson, C White, J Wolfenden
5 Parishioners

IN ATTENDANCE: S Durbidge (Clerk to the Council)
KCC Councillor Geoff Lymer

053/2014 Election of Officers

- a) Chairman for Municipal Year – Cllr B Crush
- b) Vice-Chairman for Municipal Year – Cllr K Regan

054/2014 Kent Model Code of Conduct for Parish Councils: (The Localism Act 2011)

- a) **It was resolved that** dispensations be granted for Councillors with ‘Disclosable Pecuniary Interest’ in the topics listed below to allow participation in discussion and voting: -

Councillor	Shepherdswell Village Hall	Shepherdswell Youth Zone	Shepherdswell & Coldred Parish Plan	Coldred Forum	East Kent Railway
B Crush	✓				
K Catt	✓		✓		✓
R Edmond	✓				
P Haselgrove	✓	✓	✓	✓	✓
P Mummery				✓	
K Regan					
C Pickaver	✓	✓	✓	✓	✓
G Peagram	✓	✓	✓	✓	✓
I Robertson					
C White	✓	✓	✓		
J Wolfenden	✓				

It was resolved that without dispensation the number of persons prohibited from participating in the agenda item could be so great a proportion of the body transacting the business as to impeded the transaction of business and that granting the dispensation is in the interests of persons living in Shepherdswell with Coldred Parish Council’s area. Dispensations will expire on 20 May 2015 (at the Annual Meeting of the Council).

055/2014 The General Power of Competence: (The Localism Act 2011)

- a) **It was resolved that** the Council continues to meet the conditions of eligibility for the general power of competence.

The meeting was adjourned to hear KCC Councillor, community reports and comments on non-agenda items (see Reports and Parishioners’ Question Time minutes)

056/2014 Apologies: Councillor M Elgar
Dover District Councillors Mog Ovenden and Peter Walker

Kent Community Warden Juliette West

Declaration of other significant interests: B Crush, K Catt, R Edmond, C White
066/2014a&b; G Peagram 067/2014b; C White 065/2014a

057/2014 Minutes of last Parish Council Meeting: Minutes of the 16 April 2014 were proposed, seconded and approved as a true record.

058/2014 Public Participation:

Two members of the public spoke regarding item 065/2014(a)

059/2014 Minutes of the Annual Parish Meeting: Matters arising – None

060/2014 Appointment of Committee Members: (No change for the municipal year)

Planning Committee

Councillors K Catt, R Edmond, M Elgar, P Haselgrove, K Regan, I Robertson

Finance Committee

Councillors K Catt, B Crush, M Elgar, P Mummery, G Peagram, K Regan

061/2014 Appointment of Representatives (Changes in bold)

a) KALC (Dover Area)	M Elgar & C Pickaver
b) Highways	B Crush
c) Village Hall	K Catt & J Wolfenden
d) Web Site	I Robertson
e) Health & Safety Coordinator	I Robertson
f) Recreation Ground	K Catt & J Wolfenden
g) Footpaths & Trees	P Haselgrove
h) Meadow View Land	J Wolfenden
i) Recreation Ground Forum	B Crush, P Haselgrove & C White
j) Police	I Robertson & K Regan
k) Burial Ground	R Edmond
l) Dover West Neighbourhood Forum	R Edmond & G Peagram
m) SYZ Management Committee	C White
n) Parish Plan	G Peagram & Clerk
o) <u>Planning Applications</u>	
Coxhill, Westcourt Lane, Westcourt Downs, The Terrace, The Grange	I Robertson & B Crush
Coldred Road, Shepherdswell Green, Church Hill, Moorland Road	P Haselgrove & J Wolfenden
Mill Lane, Millfields, Moon Hill, Sibert's Close, St. Andrew's Gardens	K Regan & G Peagram
Approach Road, Hill Avenue, Hazling Dane, Meadow View Road, Bernards Gardens	K Catt & C Pickaver
The Glen, Penfold Gardens, Station Road, Eythorne Road, Long Lane	R Edmond & C White
Coldred, Upton Wood, Waldershare Park, Waldershare House	M Elgar & P Mummery
Lydden Race Circuit and other consultations not included above	M Elgar & B Crush

062/2014 Clerk's Report – on Matters Arising

- Application for designating the parish of Shepherdswell with Coldred as a Neighbourhood Area for Neighbourhood Planning was submitted to DDC. The application will be considered at a DDC Cabinet meeting in July followed by a 6-month advertising period.
- Letter sent to DDC Planning regarding 'Drifting' events at Lydden Race Circuit.
- Training course on allotment management attended.
- Minor repairs have been carried out to play equipment as required by inspection report.
- Repairs to Youth Shelter roof authorised.

063/2014 Finance:

a) Balances as at 21 May 2014	£
Current Account	725.11
Business Account	76,822.48
NS&I Account - Village Hall	1,794.06
Car Park a/c	35,781.23
b) The following payments were made since the last meeting	£
Mowll & Mowll (Potential village hall car park land – searches by PSG)	412.00
c) To approve payments	
Broker Network Ltd (Insurance)	945.51
English Landscapes (March)	450.08
English Landscapes (April)	450.08
H C Kennett (Safety work and play area repairs)	310.00
Travis Perkins (Two bulk bags of play-grade bark)	228.00
S Durbidge (Expenses from 16/04/14 – 21/05/14 including toner)	113.60
Norton Timber (Youth shelter weather protection materials)	286.99
Councillor C Pickaver (Expenses KALC meeting)	8.10
d) The Internal Auditor's Report for the 2013/14 accounts was accepted.	
e) The Finance Committee Chairman reported that at the 07 May meeting the following items were discussed (see Finance Committee minutes): -	
○ Insurance cover for new items added to Asset Register since last Finance meeting.	
○ Financial Risk Management Report for 2013/14 accounts completed.	
○ Budget for 2014/15 reviewed.	
○ Alternative accounts/investments/interest for year 2014/15	
○ The Committee recommended approval of the Annual Return for the 2013/14 Accounts and Annual Governance Statement	
○ Proposed purchase of land to rear of village hall: Various implications regarding claw-back agreement i.e. stamp duty land tax and chancel liability were considered. It was agreed that no additional action was deemed necessary.	
○ Risk assessments. It was agreed that risk assessments be examined from the following organisations using Council property or equipment: - Shepherdswell Preschool and Mode Hair & Beauty.	

It was resolved that the Finance Committee recommendations be accepted.

- f) **It was resolved that** the Accounts and Annual Governance Statement for year ended 31 March 2014 be approved and signed by the Council as recommended by the Finance Committee and required by the Accounts and Audit (England) Regulations 2011 Part 4 Regulation 13.
- g) A request from Shepherdswell Spartans FC for a £5,000.00 donation (as given to the SYZ/Scouts) to help with the cost of building the new SYZ changing room extension was considered. Parish Plan objective C2.2

**Meeting adjourned to hear member of the public speak regarding item 063/2014g.
Meeting reconvened.**

It was agreed that more information (e.g. business plan and cash flow forecast) be presented to the Council before a decision be made.

- h) **It was resolved that** expenditure of approximately £400.00 on replacement computer equipment for Council administration be approved.

064/2014 Planning

- a) The Planning Committee Chairman reported on one decision taken at the 21 May meeting (see Planning Committee minutes).

065/2014 Recreation Ground

- a) To create a room for Shepherdswell Cricket Club and a store a request to approve an additional 4m on the proposed 8m changing room build was considered.

**Meeting adjourned to hear member of the public speak regarding item 065/2014a.
Meeting reconvened.**

It was agreed that more information (e.g. scale drawings of the proposed room and store) be presented to the Council before a decision be made.

066/2014 Village Hall

- a) Possible acquisition of land for hall-only car park: A draft agreement of sale has been received from the owner of land adjoining the south-east boundary of the village hall. **It was resolved that** to promote and improve the social and environmental well-being of Shepherdswell and Coldred, the land be purchased at the price stated by the District Valuer, subject to final scrutiny by a working party on Wednesday 28 May at 7:00pm. Parish Plan objective T3.3
- b) It was reported that Shepherdswell Preschool met on the 20 May to consider a new 30-year lease.

067/2014 Highways

- a) A petition regarding Eythorne Road speed ramps and noise nuisance has been received. However, since the petition was compiled the speed ramp in question has been resurfaced. It was agreed that the noise situation be monitored over the next few weeks
- b) Parish Plan, Transport and Infrastructure Group: Attention was drawn to potential additional traffic through the villages that might be generated by residential developments towards Deal. It was agreed that letters be sent to our local District and County Councillors suggesting that a proportion of Community Infrastructure Levy money be used for effective traffic calming measures within Shepherdswell and Coldred.

Meeting adjourned to hear member of the public speak regarding item 067/2014b.

******* Text promised over weekend *******

Meeting reconvened.

- c) Traffic problems caused by a recent event at Lydden Circuit were discussed with KCC Councillor Geoff Lymer (see Parishioners' Question Time minutes).

068/2014 Village Greens

- a) It was noted that the following events have been authorised at Coldred Green; St Pancras Church Fete, Friday 27 June; Songs of Praise with cream tea Sunday 17 August.
- b) A report regarding Coldred pond maintenance (dredging) was deferred to the next meeting.
- c) It was noted that that the location of a new memorial bench at Coldred was adjusted to avoid interference with grass cutting and marquee location.

069/2014 Other Items

- a) Parish Plan: It was reported that a flyer will be produced to set out what the Parish Plan has achieved so far and to encourage community support in the production of a Neighbourhood Plan.
- b) **It was resolved that** a kind offer by a parishioner to prepare and paint the iron supports of the Grubb Memorial Seat in Church Hill be accepted. It was agreed that the Council will offer to pay for materials used. The Council appreciated that the parishioner concerned swept-out the shelter occasionally.
- c) It was agreed that a Council policy for the acceptance of memorial benches/ trees/ etc be researched. Cllr C Pickaver agreed to enquire at Kent Association of Local Councils (KALC).
- d) The Council Standing Orders (adopted January 2014) were reviewed.

070/2014 Date of next scheduled meeting

Wednesday 18 June 2014 7:30pm in Shepherdswell Village Hall

Public and press are cordially invited. An agenda will be displayed three clear days before the meeting.

071/2014 Closure of meeting: The meeting closed at 9:15pm

Note: Minutes subject to approval at the next meeting

Reports and Parishioners' Question Time at the Parish Council meeting held in Shepherdswell Village Hall on Wednesday 21 May 2014 at 7:30pm

Kent Community Warden Julliette West

Julliette submitted a written report including the following matters: -

A number of noise related problems, especially dogs barking; bonfire smoke nuisance issues and the law surrounding air-borne pollution; incidents of theft, criminal damage and graffiti; a burglary; traffic control measures including parking problems, and welfare issues.

KCC Councillor Geoff Lymer

Geoff spoke about the following issues: -

- i) Traffic problems resulting from a recent event at Lydden Race Circuit. Geoff has met with Highways to look at all aspects including an organisational problem with the Circuit entrance. The impact on local residents (accused of nimbyism by Lydden Circuit) was unacceptable. One solution may be to allow cars direct entry into the Circuit, with tickets sold at turnstiles within the grounds once cars are parked.
- ii) New Dartford Crossing – Two proposals to be considered.
- iii) Manston Airport – Now closed although there may be talks behind the scenes. Lydd Airport expansion will provide employment to the Romney Marsh area.
- iv) 'Transformation' to streamline KCC health and social care including service reviews, integrating services and managing change better.

Parishioner questions and comments to KCC Councillor Geoff Lymer

Q. The traffic problems at Lydden Circuit on Bank Holiday Monday were exactly as predicted by the Parish Council. The traffic lights only allow 6/8 vehicles at a time to turn. The result was heavy traffic within Shepherdswell – took 1/2hour to exit The Grange; Ambulances couldn't get through; racing noise started at 6:00am. This is riding roughshod over the interests of local residents and DDC planning permission.

A. I've lost confidence with Jane Scott at Lydden Circuit. She is not listening to local residents. The track facilities are not up to standard. Alternative ways of getting visitors to the circuit must be looked at. There is potential to bring revenue into the area (hotels and pubs) but is the gain worth the pain?

Q. Drifting events – Jane Scott stated they are racing events, but this is not true.

A. I agree

Q. Slip roads and an underpass at Coxhill would do-away with the lights and solve the problem.

A. This would be expensive; public funding would be needed to support Lydden Circuit (a private enterprise). Highways are not addressing the problem.