

SHEPHERDSWELL WITH COLDRED PARISH COUNCIL

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Minutes of the Council Meeting held at Shepherdswell Village Hall on Wednesday 17th May 2017 commencing at 1944hrs.

PRESENT: Cllrs. K Regan (Chairman), M Cobb, B Crush, M Elgar, C Pickaver, I Robertson, C White, A Williams and C Tearle (Parish Clerk)

IN ATTENDANCE: Cllr M Ovenden (DDC), J West (Community Warden) (Reports in appendix 2) and 4 members of the public.

60/2017 To Elect a Chairman for the Forthcoming Municipal Year

Cllr A Barter was the only candidate proposed so was therefore declared elected in absentia, having written to the Parish Clerk giving his consent to nomination

61/2017 To Elect a Vice Chairman for the Forthcoming Municipal Year

Cllr B Crush took the Chair for this item and paid tribute to Cllr K Regan on behalf on the Council for the work he had done.

Cllr B Crush then called for nominations for Vice Chairman. Cllr K Regan was the only nomination and so was declared elected.

Cllr K Regan as Vice Chairman took the Chair in the absence of Cllr A Barter.

62/2017 Declaration of Acceptance of Office

Cllr K Regan duly completed this.

63/ 2017 Apologies

Cllrs A Barter, R Edmond, M Harris and G Peagram.

64/2017 Minutes of the Parish Council Meeting dated 19th April 2017

It was resolved to approve them.

65/2017 Declarations of Interest

Other Significant Interest declared on agenda numbers: 71/2017, 72/2017(a) and 72/2017(b) by Cllrs B Crush and C White.

66/2017 Public Participation limited to items on the agenda

Representatives of the East Kent Railway addressed the meeting on the events of Easter weekend and subsequent meetings.

67/2017 Clerk`s Report – Progress/information report

- a) The Annual Precept plus Parish Grant of £37346.00 has been received from DDC
- b) The notice board that was outside the Post Office is now on the wall at the entrance to the Village Hall
- c) Temporary dog fouling signs have place at the entrance to Reed Meadow
- d) Protection for the wooden panels in the new village hall car park is being installed

- e) I attended a meeting with a DDC Environmental Enforcement Officer at Reed Meadow and the Recreation Ground regarding the issue of dog fouling and the enforcement of DDC`s Public Spaces Protection Order
- f) A VAT refund of £1881.38 has been received.
- g) Permanent Dog Fouling signs are to be collect from DDC shortly

68/2017 Finance

- a) Bank balances and accounts for payment. It was resolved to pay the invoices in Appendix 1
- b) A report on the deliberations of the Finance Committee was given by Cllr K Regan. Please refer to the minutes of the meeting of the 16th May 2017. The recommendations were approved.
- c) The Internal Auditors Report for the 2015/16 accounts was accepted.
- d) It was resolved that the Accounts and Annual Governance Statement for the year ended 31st March 2017 as recommended by the Finance Committee, be approved and signed by the Chairman as required by the Accounts and Audit (England) Regulations 2011.
- e) It was resolved to award a grant of up to £600.00 (£50.00/month) to pay for the Post Office Outreach Centre in Shepherdswell Village Hall.

69/2017 Appointment of Members to Committees and Outside Bodies

Committee Members:

Planning Committee

Councillors: A Barter, M Cobb, R Edmond, M Elgar, I Robertson, A Williams

Finance Committee

Councillors: B Crush, M Elgar, G Peagram, C Pickaver, C White

Representatives

- | | |
|-----------------------------------|-------------------------|
| a) KALC (Dover Area) | A Williams & C Pickaver |
| b) Highways | B Crush |
| c) Village Hall | M Elgar |
| d) Web Site | I Robertson |
| e) Health & Safety Coordinator | I Robertson |
| f) Footpaths, Trees & Meadow View | <i>To be appointed</i> |
| g) Recreation Ground Forum | B Crush & C White |
| h) Police | I Robertson & K Regan |
| i) Cemetery | R Edmond & A Williams |
| j) Dover West Neighbourhood Forum | G Peagram |
| k) Planning_Applications | |

Coxhill, Westcourt Lane, Westcourt Downs, The Terrace, The Grange	I Robertson & B Crush
Coldred Road, Shepherdswell Green, Church Hill, Moorland Road	M Elgar
Mill Lane, Millfields, Moon Hill, Sibert`s Close, St. Andrew`s Gardens	K Regan & G Peagram
Approach Road, Hill Avenue, Hazling Dane, Meadow View Road, Bernards Gardens	M Cobb & C Pickaver
The Glen, Penfold Gardens, Station Road, Eythorne Road, Long Lane	R Edmond & C White

Coldred, Upton Wood, Waldershare Park, A Barter & A Williams
Waldershare House
Lydden Race Circuit and other consultations not M Elgar & B Crush
included above

69/2017 Planning

The Planning Committee Chairman reported on their deliberations of the 17th May 2017. (see planning minutes)

70/2017 East Kent Railway (EKR)

A report by Cllr K Regan of a meeting called by the Community Warden, held between himself, the General Manager of EKR, a DDC Environmental Health Officer, the Community Warden and a local resident about the Easter weekend was given. The issues raised were car parking, engine noise and diesel fumes.

71/2017 Recreation Ground

The Parish Clerk has been asked to contact Gifford Recycling Ltd to obtain a price for some Cushionfall for the children`s play area.

72/2017 Village Hall and Pre-school Leases

There is nothing to report yet as the Council is still awaiting a response from the solicitor of the above. In the meantime Members have requested that the Parish Clerk obtains a valuation for insurance purposes.

73/2017 Village Hall Car Park

- a) Cllr A Williams has been authorised to oversee the marking out of the disabled parking bays. The price for the contractor is expected to be £150.00 - £200.00.
- b) It was resolved to defer the review of the issue of a possible new pedestrian footpath on the bank from Coxhill Rd to the Village Hall.

74/2017 Defibrillator (Shepherdswell and Coldred)

It was resolved that at Shepherdswell this would be incorporated into the regular weekly check and reports and at Coldred regular checks could be undertaken by the Coldred Forum.

75/2017 Date of the Next Council Meeting

This will be on Wednesday 21st June 2017 in Shepherdswell Village Hall at 1930hrs.

Appendix 1

	£
a) Balances as at 11 th May 2017	
Current A/C	2,329.48
Business A/C	70,397.82
NS&I A/C	2,303.59
b) C Tearle (Salary)	528.45
Post Office (PAYE)	132.00
C Tearle (Expenses)	177.88
Came & Company (Insurance)	859.61

Harmer and Sons	465.00
KALC (Parish Clerks Conference 14/09/17)	72.00
Mowll & Mowll (Solicitors)	3,420.00
Kent County Playing Fields Association	20.00
R K Graphics Ltd	98.40
All Clear Services (K Beale)	456.27

Appendix 2

J West (Community Warden)

The Community Warden gave a report of her involvement in trying to deal with some of the issues arising from the East Kent Railway (EKR) weekend over Easter. These were to do with engine noise diesel fumes and parking. She has had meeting(s) with the EKR General Manager, DDC Environmental Health Officer, Parish Council Chairman and a resident representative to try to resolve some/all of the issues raised. In addition she has had cause to deal with the following:

1. Bonfire smoke
2. Continuous barking dogs
3. Dog fouling and litter
4. Theft from gardens
5. Parking obstructions
6. Scam mail/email/telephone calls
7. Welfare calls
8. A talk to pre-school mothers about internet safety
9. Trading standards issues
10. Restorative Justice Clinics

We now have a new PCSO who is Astra May. Email: astra.may@kent.pnn.police.uk